

## GRANTEE REFERENCES TO THE FOUNDATION

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At times, grantees wish to acknowledge the support of the Foundation in their materials. Per the Foundation's grant agreement, all grantees must receive permission from the Foundation to use the S. D. Bechtel, Jr. Foundation name or logo in publications, websites, donor walls, press releases, and other materials. Requests for the use of the Foundation name or logo are reviewed on a case-by-case basis. In most instances, placement of the Foundation logo in recognition materials is approved, if consistent with the Foundation's philosophy of maintaining a low profile and focusing attention on grantees. Any references to the Foundation should use the full name of the Foundation, the "S. D. Bechtel, Jr. Foundation."

**For any of the following requests, please contact Macy Parker at [mparker@sdbjrfoundation.org](mailto:mparker@sdbjrfoundation.org) for review, comment, and approval.**

### ***Use of the S. D. Bechtel, Jr. Foundation name or logo***

For funder acknowledgements, a simple text reference to the Foundation is generally preferred over logo use or reference in a headline. In instances where logos are used, the Foundation generally prefers to have the logo appear in equal or smaller size along with the logos of other funders.

### ***Mention of grant specific information (description, \$ amount)***

The Foundation may permit grantees to provide information about a grant that was awarded, so long as it is accurate and emphasizes the work of the grantee. Absent special circumstances, the Foundation prefers not to include dollar amounts.

### ***Requests for Quotes***

The Foundation generally does not provide quotes for use in grantee press releases. If a grantee wishes to include a quote in its materials, please refer the request to Macy Parker at [mparker@sdbjrfoundation.org](mailto:mparker@sdbjrfoundation.org).

### ***Descriptions of the Foundation***

In general, the Foundation prefers that grantees not provide descriptions of the Foundation's strategy, history, or any other information to the press. In addition, references to the Bechtel Corporation are inappropriate as the S. D. Bechtel, Jr. Foundation is a separate entity from the Bechtel Foundation, which is associated with the Bechtel Corporation. There is no association between the Bechtel Corporation and the S. D. Bechtel, Jr. Foundation.