

Academic Senate CSU
401 Golden Shore, Suite 139
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www.calstate.edu

Executive Committee Teleconference
May 28, 2014
Minutes

Present: Julie Chisholm, Steven Filling, Susan Gubernat, Diana Guerin, Chris Miller, Praveen Soni

Meeting was called to order at 9:09 AM.

1. Approval of Agenda
Approved without modification.

2. Announcements

Chair Filling distributed a copy of the letter from the Chancellor to CSU Long Beach granting a waiver of the A3 General Education requirement for their Engineering program. The letter will be emailed to the ASCSU listserv.

3. Organizational Issues

3.1 General Role of Excom (Bylaws and more): To act when ASCSU is not in session on behalf of the entire Senate, particularly in response to any summer actions on the part of the administration. The Chair encouraged members to take review the constitution and the bylaws as they particularly refer to Excom duties and responsibilities.

3.2 Responsibilities and Conduct of Meetings: The ASCSU constitution should govern our responsibilities and conduct of meetings.

3.3 Confidentiality: The following questions were raised: What is to be kept confidential and what isn't? Are meetings notes confidential and separate from official minutes? What does not go into the minutes? It was agreed that conversations about particular individuals are confidential—for example, what is discussed about particular senators when arriving at the assignment of committee appointments. In past practice, emails among Executive Committee members were not to be forwarded to anyone not on the Excom listserv. Once the group has

CSU Campuses

Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

decided upon any advice, it will be the ASCSU Chair who communicates decisions. Perhaps the major distinction here is between process and action/decision-making, especially as points of view are evolving. At the same time, the Chair emphasized that it is important to talk frankly and freely.

3.4 Technology Use: In general there was agreement about the need to be flexible about when the use of technology is productive and when it is not.

3.5 Assigned Time/Summer Stipends: All of the Excom members, other than the Chair, have .2 bought out as senators; .2 as officers (i.e., 40% time for officers as well as committee chairs). Last year one of the highest priority items in the budget was a summer stipend for Ex Com members, other than the Chair, who is 12-month. The ASCSU budget request has not yet been approved, however, and Excom may not hear about summer stipends for a month or two, necessarily, as a worst-case scenario.

3.6 Summer Needs/Duties: The primary need is to provide counsel to the Chair as issues develop over the summer through timely email responses, for example.

3.7 Working as a Team (Projects in Matrix Structures): Instead of “siloeing” people in separate projects as has been done in the past, the Chair would like Excom members to work instead on a matrix basis. For example, instead of a single member (traditionally a Member-at-Large) working on the Faculty to Faculty newsletter, the Chair’s intention is to have the Secretary and an At-Large member work together on the newsletter as a joint project. There was some concern expressed about whether sharing responsibilities would hinder efficiency and timeliness.

3.8 Planning Retreats (Excom June, ExEx August): The Chair will send out a Doodle poll to plan an Executive Committee retreat, projecting a meeting in northern California, specifically in the SF Bay area in late June or early July.

4. Scheduling

4.1 (What’s Acceptable, What’s Not: Course Schedules, or ??): At the summer retreat, Excom will need to discuss what is acceptable, what’s not, in terms of people meeting their ASCSU Senate responsibilities in the coming year. For example, ASCSU senators have sometimes scheduled classes on a Friday when their responsibility is to attend the plenary. Is that acceptable practice? Another example is about choices senators make to schedule professional travel and other responsibilities that interfere with their attendance at plenary and/or committee meetings.

4.2 Expectations (Communicating or Enforcing?) How to communicate the above (4.1) to senators? There is also a need to communicate the importance of their attendance at committees, both interim virtual and on-ground in Long Beach, to the Chancellor’s Office liaisons to ASCSU committees. There will be further discussion of this matter at the June/July Excom retreat.

5. Working with the CO

5.1 Chancellor White (Relationships v. Roles): The Chair raised the question: Should the Chair ever meet alone with the Chancellor? There was discussion about the dangers inherent in such private meetings as well as the potential value in such conversations, which, in the past, have also involved the Faculty Trustee. The suggestion was to have a meeting soon to lay some ground rules between the Chair and Chancellor before moving forward. The usefulness of including the Faculty Trustee was repeated, especially when significant policy matters are being discussed with the Chancellor, as was the case with conversations about the 120/180 unit limit exceptions. It was emphasized also that the Chancellor should meet regularly with the entire Executive Committee. Yet another important consideration had to do with the Chancellor's alerting the past Excom that reports from his staff to the Board of Trustees will now be expected for review by his office three weeks in advance of the BOT meeting. Will these reports be available to the ASCSU as well? It is important to follow up and get an answer to this question since having such reports earlier will have a definite impact on the roles the ASCSU can play vis a vis Board policy. The senate needs to consider how its role will change if such information becomes available earlier; further, the availability of such information could require some flexibility in senate processes.

The following agenda items were not discussed and are pending:

5.2 EVC Smith/AVC Vogel (Who Does What?)

5.3 Liaisons (Purpose and Need)

6. Appointments

6.1 Standing Committee Chairs & Vice Chairs (Action)

6.2 ELM Test Development Appointment

6.3 Standing Committee Members (Discussion)

6.4 System Committee Members (Discussion)

7. ICAS

7.1 5 June Meeting

7.2 2014-15 Meetings (Schedule, Location)

8 Pending Issues

8.1 Academic Conference

8.2 Newsletter

8.3 Orientation and Acculturation of New Senators

8.4 Technology Advocacy & Use

8.5 Invitations to Plenaries (September, November) See below.

8.6 AB 46 (Third Parties and Student/Faculty Information)

8.7 AB 2153 (ExEd and Supplanting) and Task Force Language (forthcoming)

8.8 Election Procedures

8.9 120/180 Update

9. Other

10. Adjourn: Before adjourning, the Chair announced that he intends to invite the new BOT Chair Monville to be address the September plenary and the new Vice Chair Eisen to do so in November (see 8.5).

Respectfully submitted,
Susan Gubernat
Secretary, ASCSU