



**ACADEMIC PREPARATION & EDUCATION PROGRAMS
COMMITTEE (APEP)**

**MEETING AGENDA: WEDNESDAY, 17 MAY 2023
11:00 A.M. TO 5:00 P.M.**

**Hybrid Meeting
Chancellor's Office Room 210
MINUTES [Approved 6 September 2023]**

1. Call to Order & Roll Call

Members Present: Hamilton, Van Gaasbeck, Baaske,
Barsky, Carpenter, Ford, Gerber, Groen, Waltz
Liaisons Present: Van Selst, Pavri, Sullivan
Guest Present: Marci Sanchez, Assistant Director,
Undergraduate Transfer Programs

2. Welcome

3. Hybrid Modality Housekeeping

4. Approval of Agenda

Amended to add item 10b. Approved by acclamation.

5. Approval of Minutes of 13 April 2023

Two amendments. Spelling of name and clarification
on CTC requirements for AB130 subject matter.

Approved by acclamation.

6. Chair's Report

- a. Report from Extended Exec
 - i. Submit travel claims as soon as possible.
 - ii. Academic Affairs resolutions coming forward. One from GEAC regarding American Institutions.
- b. Thanks to Committee

**ASCSU 2022-2023
Academic Preparation & Education
Programs Committee
(APEP)**

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c. Farewell to those who will not be continuing on the ASCSU next year

7. Lunch (time approximate 12-1pm)

8. Executive Committee Liaison Report: Mark Van Selst -- time certain 1pm

a. CalGETC will be approved by ICAS Monday, May 22, 2023.

iii. Prerequisite for Oral Com and CalGETC for STEM goes away. UC no longer requiring writing.

iv. CalGETC will be approved by June 2023.

v. Review and revision process will be an annual process. CalGETC Areas 1A (current CSU A2), 1B (current CSU A3), and 1C (current CSU A1) went to disciplinary groups and wrote standards. All courses will need to be evaluated.

vi. Two separate actions of the Board of Trustees coming from AA, one for CalGETC and one for CSU GE.

b. Met with EVC Alva spoke with UC Provost regarding singular pathway for transfer. Her understanding is that CSU can have different standards. Perhaps different grade standards? – the law is a singular pathway for transfer and admission.

i. Looking for a mechanism for student success, but it is probably not within CalGETC. Likely to be a C or better in all coursework for CalGETC. 80% of students at Dominguez Hills and Chico have a C- or worse in at least one CSU GE course. Could be an issue of whether D should count (since CSU students can count for CSU GE outside of selected areas). What is successful completion?

ii. What about credit grades? Are they allowed? It is addressed in CalGETC standards. They are allowed – only allowed where a C or better determines CR/NC and there is a limit on CR/NC coursework.



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- c. Duplicative degrees: CSU and CCC three admin meeting to try to resolve. Also has been delegated to ICAS to look up.
- d. Suggestions for August leadership retreat for Executive Committee (August 30).

9. Prepare for Second Reading:

- a. Engaging Disciplinary Faculty in the Development of the Early Childhood Education Specialist Credential
 - i. Revision to title. Endorsing Faculty Collaboration in the Development of the PK-3 Early Childhood Education Specialist Credential.
 - ii. Revisions to resolution to clarify language for second reading.
 - iii. Revisions to rationale.

10. Discussion:

- a. Resolutions from other Committees
- b. Discussion of items for consideration for 2023-24 APEP
 - i. Discussion of proposed changes to Academic Renewal (Incomplete/Repeat/Withdrawal) policies from Admissions Advisory Council.
- c. C-ID and Common Course Numbering (AB 1111) – guest Marci Sanchez, Assistant Director, Undergraduate Transfer Programs – **time approximate**

11:15am

- ii. Introduction from Hamilton: Sanchez works on C-ID and Common Course Numbering Task Force.
- iii. Background: started in October. Come from CC and advisor at Sonoma State and before that UC. Team manages ADTs, TMC database, Sanchez sits on ICW. Works with articulation officers.
- iv. Presentation on C-ID
 - Work began in 2007 to bring common course number to certain types of courses that meet GE or course preparation.



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C-ID designed to engage faculty in developing descriptors and templates. SB1440 brought on ADTs and TMC templates used. Voluntary.

- v. Discipline Input Groups (DIGs) – regional gathering to begin forming a TMC.
- vi. Faculty Discipline Review Groups (FDRGs) – develop and finalize course descriptors and TMC templates (about a 5-year cycle). Voluntary.
- vii. Course Outline of Record Evaluators (COREs) – Review individual COREs and COC and CSU campuses to decide if individual courses meet course descriptors. Paid positions, under revision to fund through CCC senate. Sanchez will inquire about how to make a formal request to increase compensation.
- viii. There still may be a layer of review at the CSU campus level in practice.
 - C-ID work feeds ADTs, AB928 (transfer goal and ADT pathways) and AB111 (Common Course Number for all GE and transfer pathway courses at CC).
- ix. There is an issue with some campuses having a better major pathway than the ADT offers. ASCSU has passed resolutions regarding Model Curricula (MC) for Engineering (AS-3382-19/AA/APEP), Chemistry and Physics (AS-3415-20/APEP (Rev)).
- x. AB 1111: Common Course Numbering will affect how TMCs and ADTs will be defined.
- xi. New proposed TMCs being developed now: Music Industry Studies, Cybersecurity, Women's & Gender Studies (approved for DIG). These



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do not meet the current threshold for creating ADT (number of students transferring and number of campuses required to develop).

- Needs in specific areas for FDRGs. Sanchez is the main contact for recruitment of CSU faculty. Can be referred. Also, ASCSU committee list under C-ID link has info on how to put forward name.

xii. Can Faculty Emeritus/a faculty participate? Unsure – will follow up.

xiii. Need for FDRGs to meet more regularly? Who oversees organizing?

xiv. Better ways to promote? Through campus senate chairs?

xv. C-ID program site: <https://c-id.net>

xvi. Recognition of those who have served. A campus memo? ASCSU memo acknowledging work?

11. Chancellor's Office Liaison Reports

a. AVC Shireen Pavri

Question about CO responses to the resolution from APEP on correspondence between coursework and subject matter domains.

Pavri: CTC has been asked to provide more clarity about subject matter competency. After that point, correspondence and creation of a master list will happen to avoid repeating work.

Question: Is there an idea that once a campus has made a determination of equivalence that it is recorded, sent to CO, so that there is an understanding that the course doesn't need to be reviewed again.

Pavri: Also, new courses will come on, it will be an interactive database tool.

The intention was not for a campus to have to accept other evaluations. Hope though is that there would be time saving in terms of equivalency.

b. AVC Edward Sullivan



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- i. Topic of Academic Renewal (re-enrollment of students who have stopped out over time) discussions occurring on Admissions Advisory Council (Ford and Van Gaasbeck will report).
- ii. Enrollment management is a topic as we close out the year. 5.6% under funded target, many campuses facing bigger reductions. Fall 2023 first-year admissions suggest a couple of campuses that will have very large first-time first-year students.
- iii. Transfer numbers are lagging somewhat.

12.Adjourn