



The California State University
OFFICE OF THE CHANCELLOR

Financial Services
401 Golden Shore, 5th Floor
Long Beach, CA 90802-4210

www.calstate.edu


George V. Ashkar
Interim Assistant Vice Chancellor,
Controller

562-951-4610
Fax 562-951-4865
gashkar@calstate.edu

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To: Vice Presidents for Administration/Finance

From: George V. Ashkar 
Interim Assistant Vice Chancellor, Controller
Financial Services, Accounting

Subject: 2009/10 Centrally Paid Indirect Costs – Student Unions

Each year, the Chancellor’s Office allocates both Direct and Indirect costs to campuses; Direct charges include Systemwide Revenue Bond debt service, and Indirect charges are made up of State Prorata costs and Chancellor’s Office Prorata costs. Commencing 2009/10, Financial Services will be communicating to campuses the Indirect charges, as noted on the attached worksheet. Any direct charges specific to a student union program, including the seven unions that were recently decentralized, will be communicated separately by Financing and Treasury.

The greatest portion of the State Prorata, which is the health benefit costs, is passed on to campuses based on where retirement expenses were recorded two fiscal years ago. The total of State Prorata charges for 2009/10 is slightly lower than prior year. With respect to the Chancellor’s Office Prorata, the total charges for 2009/10 are the same as last year. We will continue to make an effort to minimize the Indirect charges to campuses by reevaluating State Prorata expenditures and Chancellor’s Office Prorata charges.

For the distribution of the State Prorata and Chancellor’s Office Prorata costs, the methodology will remain unchanged from prior years. Campuses are classified into two groups: Large and Medium/Small based on prior year revenues for the enterprise programs. The ten campuses with higher revenue bases will be allocated three-quarters of the Indirect Prorata charges. The Medium/Small campuses will be allocated the remaining one-quarter of the costs. Please note that the State Prorata and Chancellor’s Office Prorata costs

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus



will be charged to all enterprise funds. Auxiliary organizations that have debt, whether that debt is issued through the Systemwide Revenue Bond program or through the auxiliary itself, will also be allocated a portion of the costs.

The Indirect costs (both State Prorata and Chancellor's Office Prorata) will be "passed down" to campuses through quarterly Systemwide Investment Fund-Trust (SWIFT) transfers as initiated by the Chancellor's Office via a Cash Posting Order. While the charges will pass through the Trust Fund (#948), we request that each campus take responsibility for posting the indirect cost assessment to the appropriate program, State/CSU fund, and campus accounts. Please ensure that the appropriate fiscal personnel at your campus have this information as they will need it to develop and account for next year's operating budget.

Please contact Terri Williams at (562) 951-4386 or Dagoberto Escobedo at (562) 951-4561 for questions regarding the accounting process. Regarding the State Prorata or Chancellor's Office Prorata costs, contact Jean Gill at (562) 951-4318. Thank you for your assistance in the process.

GVA:RE:RHR:as

Attachment

Distribution:	Vice Presidents for Student Affairs	(with attachment)
	Student Union Directors	(with attachment)
	Business Managers	(with attachment)
	Budget Officers	(with attachment)
	Accounting Officers	(with attachment)
	Benjamin Quillian	(with attachment)
	Robert Eaton	(with attachment)
	Jean Gill	(with attachment)
	Ben Cheng	(with attachment)
	Kelly Cox	(with attachment)
	Rosa H. Renaud	(with attachment)
	Kathy Skara	(with attachment)
	Terri Williams	(with attachment)
	Dagoberto Escobedo	(with attachment)
	Brian Lee	(with attachment)
	Angelique Sutanto	(with attachment)

THE CALIFORNIA STATE UNIVERSITY
STUDENT UNION PROGRAM
2009/10 Centrally Paid Indirect Costs (1)

	Chancellor's Office	State Prorata (Health Benefit Portion)	State Prorata (Administrative Portion)	TOTAL 2009/10 Indirect Cost Allocation	QUARTERLY AMOUNT (2)
Bakersfield	12,274	-	3,194	15,468	3,867.00
Chico	12,274	-	3,194	15,468	3,867.00
Dominguez Hills	12,274	-	3,194	15,468	3,867.00
East Bay	12,274	-	3,194	15,468	3,867.00
Fresno	12,274	-	3,194	15,468	3,867.00
Fullerton	38,268	-	9,957	48,225	12,056.25
Humboldt	12,274	-	3,194	15,468	3,867.00
Long Beach	12,274	-	3,194	15,468	3,867.00
Los Angeles	12,274	-	3,194	15,468	3,867.00
Monterey Bay	-	-	-	-	-
Northridge	38,268	-	9,957	48,225	12,056.25
Pomona	38,268	-	9,957	48,225	12,056.25
Sacramento	38,268	-	9,957	48,225	12,056.25
San Bernardino	12,274	-	3,194	15,468	3,867.00
San Diego	12,274	-	3,194	15,468	3,867.00
San Francisco	38,268	-	9,957	48,225	12,056.25
San Jose	38,268	-	9,957	48,225	12,056.25
San Luis Obispo	38,268	-	9,957	48,225	12,056.25
San Marcos	12,274	34,481	3,194	49,949	12,487.25
Sonoma	38,268	-	9,957	48,225	12,056.25
Stanislaus	38,268	-	9,957	48,225	12,056.25
	479,426	34,481	124,747	638,654	159,663.50

(1) A separate coded memo for Student Union program centrally paid direct costs will be issued by Financing and Treasury (Note: Transfer dates are different).

(2) Transfers to occur **September 15, November 15, February 15 and May 15.**