

Chancellor’s Office  
401 Golden Shore St.  
Long Beach, CA 90802

### Participants

Board Members	Staff
Mildred García, Ed.D., Chairperson	Robert Eaton
Dilcie Perez, Ed.D., Secretary	Tracey L. Richardson
Steve Relyea - Treasurer	Kerri Helfrick
Leora D. Freedman-Director	Michelle Chung
Aaron Moore-Director	Syrus En
	Sherry Pickering

### Agenda

1. Approval of the minutes:
  1. CSU Institute Board Minutes November 29, 2023 - (Action) – Chairperson García
  
2. New Business:
  1. Update on the California State University Institute Commercial Paper Program  
*(Information)* – Syrus En
  2. Recommendation of CSU Institute Audit Committee to Approve IRS Form 990 for  
2022-2023 fiscal year (Action) – Tracey L. Richardson

### B. Adjourn

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All members of the CSU Institute Board of Directors may participate in this meeting remotely, either by telephonic or video conference means. Members of the public may offer public comment to an item on the agenda by emailing their comments to [khelfrick@calsate.edu](mailto:khelfrick@calsate.edu) by February 4, 2024. Requests to view the meeting should also be sent to [khelfrick@calsate.edu](mailto:khelfrick@calsate.edu) by February 4, 2024.