DOCTORAL PLANNING RESOURCES
GUIDANCE FOR PROPOSING DOCTORAL PROGRAMS

After you’ve completed the WSCUC Substantive Change screening process and have received the WSCUC Screening Determination and have been authorized to move forward with submitting a doctoral program proposal, you should submit the WSCUC Screening Determination and the completed Template: Degree Program (Doctoral) (On-ground or Distance Education) to the CSU Chancellor’s Office Academic Programs at degrees@calstate.edu. Please note that independent doctoral programs must be offered exclusively through state support (see ASA 2017-05).

In addition, please provide the following information not specifically requested in the WSCUC template.

- Preferred CIP/CSU code (see CSU/CIP code table for reference);
- Delivery format (fully online, hybrid, or fully face to face);
- Degree roadmap which clearly shows the program’s structure and includes:
  - all courses and requirements (including units) for completing the program;
  - the recommended sequence in which students complete each course/experience, with clear identification of the culminating/capstone requirements for the degree;
  - total units required to complete the degree;
- List of faculty teaching/mentoring in the program sorted by status/rank (i.e., Professor, Associate Professor, Assistant Professor, Full-time Lecturer, Part-time Lecturer) and includes degree, # years at the campus, and area of specialization/expertise;
- Proposed catalog copy of the following:
  - Program description
  - Program learning outcomes
  - Admission requirements
- Evidence of the campus approval process