**PROJECT a Degree Proposal**

Campus submits a *projected degree proposal* on the Campus Academic Plan during the AMP submission process. AMP reviewed by Board of Trustees (BOT).

**DEVELOP a Degree Proposal**

Campus develops a new degree program proposal which undergoes the campus-level curriculum approval process as well as WSCUC Substantive Change screening.

**SUBMIT a Degree Proposal to CO**

Campus submits campus-approved *degree program proposal* to the CO (at degrees@calstate.edu). The CO reviews proposal and makes its recommendation for

- Clarification, additional information, or revision,
- Rejection, or
- Deputy Vice Chancellor (DVC) approval

**ENTER the Program into DDb**

- Campus president receives official CO authorization letter which specifies the CSU and CIP codes for the degree program.
- Campus is responsible for adding the new program into the CSU Degrees Database (DDb) prior to implementation of the program and for updating the Campus Academic Plan accordingly.

*Pilot Programs are experimental degree programs that may be offered without prior review and approval by the board. For more information, guidance, and templates for developing academic programs: Program Development.*

Revised 7/26/23