## **CSU BUDGET OFFICE STAFF DIRECTORY**

Mainline: (562) 951-4560

Staff Name	Areas of Focus	Phone
Jerry Willard Associate Budget Director	<ul> <li>Campus Budget Allocation Memos</li> <li>HR and Labor Relations Collaboration / Cost Proposals</li> <li>Trustees Operating Budget Content</li> <li>Compensation Planning Development, CalPERS Retirement</li> <li>CSU Financial &amp; HR Data Systems and Projects</li> <li>BOA / FSAC Member</li> <li>Common HR System (CHRS), Labor Cost Distribution (LCD)</li> <li>Employee Salary Projection (ESP) System / LCD</li> <li>Governor's Budget / GF Summaries</li> <li>Legislative Bill Analysis/Reports &amp; Special Projects</li> </ul>	(562) 951-4558
Shannon Gordon Fiscal & Policy Analyst	<ul> <li>Budget Administration (AOs, GF reports, SWAPS)</li> <li>Annual Campus Fee Survey</li> <li>Trustees Operating Budget Development</li> <li>CSU Legislative Reports Coordination</li> <li>Final Budget Summaries / Blue Book</li> <li>Special Funds / Center for CA Studies Budget</li> <li>Budget Office Web Page &amp; CSYou Manager</li> <li>Fiscal Reports for Other Divisions/State Offices</li> <li>Budget Office, Reference Materials</li> <li>SharePoint Internal Site Collection Manager</li> <li>Information Disposition Schedules for Fiscal Records Mgmt.</li> </ul>	(562) 951-4562
Nick Norimoto Systemwide Budget Analyst	<ul> <li>Lottery Budget Management and Allocations</li> <li>Compensation and Benefits Budgets/ Allocations, Staffing Rpt.</li> <li>Governor's Budget Galley – Current &amp; Budget Year</li> <li>Salaries &amp; Wages Supplement</li> <li>Labor Relations Compensation &amp; Benefits Costing</li> <li>CSU Fee Policy, Annual Fee Reports (CSU, WICHE, &amp; IPEDS)</li> <li>Campus Final Budget Submissions Coordinator</li> <li>Legislative Bill Analysis</li> <li>Legislative Cost of Education Report by Campus</li> </ul>	(562) 951-4555
Jeni Kitchell Executive Budget Director	<ul> <li>Systems Account Management</li> <li>EVC/CFO Budget Team</li> <li>Academic and Student Affairs Collaboration</li> <li>Campus Budget Allocations</li> <li>Legislative Reports</li> <li>Trustees Operating Budget Message / Content</li> <li>FOA Delegate / BOA Member</li> <li>System Budget Advisory Committee</li> <li>Special Projects</li> </ul>	(562) 951-4559

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<b>Staff Name</b>	Areas of Focus	Phone	
<u>Diana Reyes</u>	• Office Management and Support (Meeting Scheduling, Travel,	(562) 951-4602	
Office Manager	Correspondence, Time Reports, Office Resources, ProCard)		
	<ul> <li>System Budget Advisory Committee Support</li> <li>Budget Officer Listserv and Budget Distribution Lists</li> <li>Legislative Reports Distribution Coordination</li> <li>CSU Budget Office General E-Mail In-Box and Responses</li> <li>SharePoint Assistance, Directories, Forms</li> <li>Information Disposition Schedules for Fiscal Records Mgmt.</li> </ul>		
	Administrative Support to EVC / CFO		
Ryan Storm Assistant Vice Chancellor for Budget	<ul> <li>Legislative Budget Hearings / CSU Legislative Reports</li> <li>BOT Presentations / Agenda Items</li> <li>EVC/CFO Budget Team</li> <li>DOF, LAO, State Offices' Collaboration</li> <li>Trustees Operating Budget Message / Content</li> <li>CABO Member</li> <li>CSU Budget Status Reports</li> <li>System Budget Advisory Committee</li> <li>Intersegmental Coordinating Council</li> </ul>	(562) 951-4560	
Criselle Vela Systemwide Budget Analyst	<ul> <li>Trustees Operating Budget Development</li> <li>Physical Plant / New Space O&amp;M</li> <li>Fee Revenue Projections (Tuition &amp; Nonresident Tuition)</li> <li>Enrollment, Marginal Cost Calculation</li> <li>Financial Aid</li> <li>Legislative Bill Analysis Coordinator</li> <li>Budget Administration (PFA reports, Report 5, Appr. Val. Tbl.)</li> </ul>	(562) 951-4674	
	Governor's Budget Special Displays - Fees, Revenue, Enroll.      Governor Final Budget Submissions		
Alice Yip Systemwide Budget Analyst	<ul> <li>Campus Final Budget Submissions</li> <li>Campus Reserve Reports</li> <li>System Accounts Management</li> <li>Fee Waivers' Policy</li> <li>Accounting Collaboration / FSAC Member</li> <li>Governor's Budget Galley – Past Year Reports</li> <li>CalPERS Retirement Allocations / Loan</li> <li>Campus Final Budget Submissions</li> <li>Budget Administration</li> </ul>	(562) 951-4563	

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**Staff Name Areas of Focus** Phone

• Legislative Cost of Education Report by Campus • Legislative Bill Analysis