

Student Assistant Classification Matrix
July 1, 2012

Appt	Class Code	Title	CBID	FLSA	Employee Category	Salary	Pay Rate	Vacation Rate	Health Benefits	Sick Leave	Vacation	Holidays	Personal Holiday	Shift Differential	Compensatory Time Off	Industrial Disability Leave	Non-Industrial Disability Leave	Workers Comp	Unemployment Insurance	PERS Retirement/FICA	DPA - PST Program *	Work Conditions / Hours	Minimum Qualifications / Special Conditions	
Student (Excluded)	1870	Student Assistant	E99	N	7	H	\$8.00 - \$17.26	3	No	No	No	No	No	No	No	No	Yes	No	No	No	No	Used during academic term when a student is registered as at least a half-time student.	Ability to learn and perform assigned work; ability to work cooperatively with faculty, staff, and other students; ability to accept responsibility.	
																						May work up to 20 hours per week when school is in session.	Registered as, at minimum, a half-time CSU student during an academic term.	
																						May hold multiple Student Assistant appointments; however, total number of hours worked should not exceed 20 hrs/wk.		
																						A CSU student may be enrolled at more than one CSU campus. Campuses are responsible for the coordination of ensuring enrollment and adhering to work hours as established in student guidelines.		
																						Upon graduation, may work up to the last official day of the academic term. In addition, campuses may allow graduating Student Assistants to work one term immediately following graduation, up until the day before the next term starts in the Bridge Student Assistant classification.		
																							Should not be hired into staff or faculty classifications.	
																							Used during summer breaks or during academic terms when a student is registered less than half-time.	Ability to learn and perform assigned work; ability to work cooperatively with faculty, staff, and other students; ability to accept responsibility.
																							May work up to 40 hours per week but not be scheduled or permitted to work overtime.	Registered as a CSU student at less than half-time status. During summer term, must have been enrolled as a half-time student during previous academic term and registered for the subsequent academic term.
																							May hold multiple Student Assistant appointments; however, total number of hours worked cannot exceed 40 hrs/wk.	
																							A CSU student may be enrolled at more than one CSU campus. Campuses are responsible for the coordination of ensuring enrollment and adhering to work hours as established in student guidelines.	
																							Should not be hired into staff or faculty classifications.	
																							May work up to 20 hours per week when school is in session.	Students with either J1 or F1 visa whose tax residency status is nonresident alien.
																						May hold multiple Student Assistant appointments; however, total number of hours worked should not exceed 20 hrs/wk.	Registered as a full-time CSU student during an academic term.	
																						A CSU student may be enrolled at more than one CSU campus. Campuses are responsible for the coordination of ensuring enrollment and adhering to work hours as established in student guidelines.	Ability to learn and perform assigned work; ability to work cooperatively with faculty, staff, and other students; ability to accept responsibility.	
																						Graduating seniors should check with Department of Homeland Security for duration of status requirements.		
																						Should not be hired into staff or faculty classifications.		

CBID:
E99 = Excluded Non-represented
FLSA:

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N = Non-exempt

Employee Category:

7 = Miscellaneous

Salary:

H = Hourly

Vacation Rate:

3 = No vacation accrued

* Department of Personnel Administration: Part-Time, Seasonal, Temporary Retirement Program

** Students who work for the CSU during the break between academic terms, and who are not enrolled in classes during the break, may be eligible for UI benefits if their CSU employment is ended.