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**Short course, workshop and symposium**

**Funding Program AY 2021-2022**

**Signature Pages**

This two-page form must be completed for each department with one or more PIs requesting funding through the Short Course, Workshop and Symposium Funding Program. By signing this form, all parties agree to the following:

Funding provided originates from legislatively appropriated funds. Funds will be transferred to the award recipient’s campus by Cash Posting Order (CPO). Awardees will work with their campus accounting staff to designate the location for award financial management. This location may include the awardee’s college, department, or an auxiliary, research foundation, or corporation (hereafter referred to as auxiliary). If an auxiliary is designated for award financial management, the auxiliary will incur project expenses and then invoice the state side. **Regardless of where awards are managed, they are not subject to campus indirect costs (facilities and administrative fees)[[1]](#footnote-1) or any other type of fee from any source.**

All information except signatures must be typed. See the RFP for information on acceptable substitutes for actual signatures during COVID-19 related work restrictions. Forms must be scanned and included with the rest of the application materials in one single pdf file sent to csucoast@csumb.edu.

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| --- |
| **Proposed Short Course/Workshop/Symposium Title:** |
|  |  |
| **Amount of Funding Requested:** |  |
|  |  |
| **Principal Investigator(s)** |  |
| Name: |  | Campus:  |  |
| Department:  |  | Email: |  |
| Phone: |  |  |  |
| Signature: |  |  | Date: |  |
| **Chair:**  |  | Department: |
|  |  |  |  |  |
| Email: |  | Phone: |
|  |  |  |  |  |
| Signature: |  |  | Date: |  |
| **Dean:** |  | College: |
|  |  |  |  |  |
| Email: |  | Phone: |
|  |  |  |  |  |
| Signature: |  |  | Date: |  |
| **Dean’s Resource Manager/Budget Analyst:** |  |  |
|  |  |  |  |  |
| Email: |  | Phone: |
|  |  |  |  |  |
| Signature: |  |  | Date: |  |
|  |  |  |
| **Campus Pre-Award Officer:** |  |  |
|  |  |  |  |  |
| Email: |  | Phone: |
|  |  |  |  |  |
| Signature: |  |  | Date: |  |

1. Provisional Guidance on Allowability of Indirect (F&A) Costs on CSU Internal Grant Proposals: Grants issued from CSU lottery funds, student fees (including State University fees) or other legislatively appropriated funds, as a result of a competition within the CSU, shall not be subject to indirect/F&A costs. Indirect cost will not be allowed as a grant-funded expense in proposals submitted in response to RFPs from programs that receive the majority of their support from student/university fee revenue or lottery funds. However, the F&A foregone at the campus/auxiliary's federally negotiated off-campus rate may be shown as cost match on the proposal. This amount may also be used by the auxiliary or enterprise fund as an offset to the university’s cost allocation plan, in accordance with EO 753/1000. [↑](#footnote-ref-1)