July 26, 2004

MEMORANDUM

TO:        Dr. Peter Smith, President
California State University, Monterey Bay

FROM:      Charles B. Reed
Chancellor

SUBJECT:   Miscellaneous Course Fees for Teledramatic Arts and
Technology Sections TAT 337, 339, and 375 and Information
Technology and Communication Design Sections CST 226,
304, 328, and 404; Extended Education Non-Credit Course
Fees; Printing Fee; Graduation Date Change Fee; and Late
Graduation Application Fee — Executive Order Number 915

Attached is a copy of Executive Order No. 915, which authorizes California
State University, Monterey Bay to establish Miscellaneous Course Fees for
Teledramatic Arts and Technology Sections TAT 337, 339, and 375 and
Information Technology and Communication Design Sections CST 226, 304,
328, and 404; Extended Education Non-Credit Course Fees; Printing Fee;
Graduation Date Change Fee; and Late Graduation Application Fee.

In accordance with policy of the California State University, the campus
president has responsibility for implementing executive orders where
applicable and for maintaining the campus repository and index for all
executive orders.

If you have questions regarding this executive order, please call the Budget
Office at (562) 951-4560.

CBR/ce

Attachment

cc:        CSU Presidents
           Executive Staff, Office of the Chancellor
Executive Order No. 915

The California State University
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4560

Executive Order: 915
Effective Date: July 26, 2004
Supersedes: No Prior Executive Order

Title: Miscellaneous Course Fees for Teledramatic Arts and Technology Sections TAT 337, 339, and 375 and Information Technology and Communication Design Sections CST 226, 304, 328, and 404; Extended Education Non-Credit Course Fees; Printing Fee; Graduation Date Change Fee; and Late Graduation Application Fee; California State University, Monterey Bay

This executive order is issued under the authority granted by Education Code Sections 89035 and 89700, Standing Orders of the Board of Trustees, Chapter III, Sections 1, 2 and 6-f-1, and Board of Trustees’ Resolution RFIN 03-04-00, and consonant with Executive Order Number 740.

Effective July 26, 2004, California State University, Monterey Bay is authorized to establish Category III, Miscellaneous Course Fees for Teledramatic Arts and Technology Sections TAT 337, 339, and 375 and Information Technology and Communication Design Sections CST 226, 304, 328, and 404, Extended Education Non-Credit Course Fees, Printing Fee; Graduation Date Change Fee, and a Category IV Late Graduation Application Fee. The Miscellaneous Course Fees for Teledramatic Arts and Technology Sections TAT 337, 339, and 375 are established at a fee rate of $20 and will cover costs that include film, student technical assistants, and equipment maintenance. The Miscellaneous Course Fees for Information Technology and Communication Design Sections CST 226, 304, 328, and 404 are established at a fee rate of $25 and will cover costs that include poster paper and printing labor and maintenance. The Extended Education Non-Credit Course Fees are established at a fee range of $5 to $500, and will cover costs of non-credit field trips, programs, classes, seminars, and workshops. The Printing Fee is established at a fee rate of $.08 per sheet offered in increments of 50 sheets and will cover costs that include paper, toner, and printing supplies in academic laboratories and the library. The Graduation Date Change Fee is established at a fee rate of $20, and will cover the cost to re-audit student records for current graduation standing when student must reapply for graduation. The Late Graduation Application Fee is established at a fee of $20 and will cover administrative costs incurred when students are late in applying for graduation.

Revenue collected from miscellaneous course fees is to be deposited either in the General Fund or in a local trust account, depending on the nature of the fee. In accordance with Education Code Section 89721(g), revenue collected may be deposited in a local trust account where the fee is required of those persons who, at their option, use the services or facilities, or are provided the materials, for which the fee is collected.
In accordance with Education Code Section 89721(g), revenue collected may be deposited in a local trust account where the fee is required of those persons who, at their option, use the services or facilities, or are provided the materials, for which the fee is collected. In other words, if the student has the option to procure the service or materials for which the fee is charged on the open market or some other way separate from the university and still fulfill the requirements of the university, the revenue may be deposited in trust. Revenue so deposited shall be used solely to meet the costs of providing these services, materials, and facilities. Otherwise, in accordance with Section 89724(a) of the Education Code, revenue collected from miscellaneous course fees shall be deposited in the State Treasury and credited to the General Fund for the support of the university in addition to such other amounts as may be appropriated therefor by the Legislature.

In accordance with Education Code Sections 89704 and 89721(i), revenue collected from Extended Education and Special Session fees may be deposited either in the State University Continuing Education Revenue Fund in the State Treasury or in a local trust account.

In accordance with Section 89724(a), revenue collected from the Printing Fee, Graduation Date Change Fee, and Late Graduation Application Fee shall be deposited in the State Treasury and credited to the General Fund for the support of the university in addition to such other amounts as may be appropriated therefor by the Legislature.

Charles B. Reed, Chancellor

Date: July 26, 2004