May 14, 2004

MEMORANDUM

TO: Dr. Joseph N. Crowley, Interim President
   San Jose State University

FROM: Charles B. Reed
      Chancellor

SUBJECT: College of Business, Computer Laboratory Fee; Chemistry 35/Physics 35 Introduction to Physical Science Laboratory Fee; and School of Journalism and Mass Communications Laboratory Fees for Course Sections: AD116, AD125, J61A, J61B, J61C, J95, J132, J133, J134, J135, J142, J144, J145, J153, J155, J163, J164, J165, MC100W, PR190, and PR191 — Executive Order Number 907

Attached is a copy of Executive Order No. 907, which authorizes San Jose State University to establish the above fees.

In accordance with policy of the California State University, the campus president has responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

If you have questions regarding this executive order, please call the Budget Office at (562) 951-4560.

CBR/cc

Attachment

cc: CSU Presidents
    Executive Staff, Office of the Chancellor
Executive Order No. 907

The California State University
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4560

Executive Order: 907

Effective Date: May 14, 2004

Supersedes: No Prior Executive Order

Title: College of Business, Computer Laboratory Fee; Chemistry 35/Physics 35 Introduction to Physical Science Laboratory Fee; and School of Journalism and Mass Communications Laboratory Fees for Course Sections: AD116, AD125, J61A, J61B, J61C, J95, J132, J133, J134, J135, J142, J144, J145, J153, J155, J163, J164, J165, MC100W, PR190, and PR191; San Jose State University

This executive order is issued under the authority granted by Education Code Sections 89035 and 89700, Standing Orders of the Board of Trustees, Chapter III, Sections 1, 2 and 6-f-1, and Board of Trustees’ Resolution RFIN 03-04-00, and consonant with Executive Order Number 740.

Effective May 14, 2004, San Jose State University is authorized to establish the following Category III fees at the fee rates indicated:

College of Business, Computer Laboratory Fee ($5 per unit) will cover costs that include materials, computer laboratory information technical consultant and student assistant, and operations (e.g. computers parts repair and maintenance, printer toners, security equipment).

Chemistry 35/Physics 35 Introduction to Physical Science Laboratory Fee ($25) will cover the cost of laboratory supplies that include polished rocks, poppers, plates, beakers, watch glasses, and cylinders.

School of Journalism and Mass Communications Laboratory Fees for Course Sections: AD116, AD125, J61A, J61B, J61C, J95, J132, J133, J134, J135, J142, J144, J145, J153, J155, J163, J164, J165, MC100W, PR190, and PR191 ($15) will cover the cost to provide computers with specialized software and access to photojournalism and broadcast equipment.

Revenue collected from miscellaneous course fees is to be deposited either in the General Fund or in a local trust account, depending on the nature of the fee. In accordance with Education Code Section 89721(g), revenue collected may be deposited in a local trust account where the fee is required of those persons who, at their option, use the services or facilities, or are provided the materials, for which the fee is collected.
In other words, if the student has the option to procure the service or materials for which the fee is charged on the open market or some other way separate from the university and still fulfill the requirements of the university, the revenue may be deposited in trust. Revenue so deposited shall be used solely to meet the costs of providing these services, materials, and facilities. Otherwise, in accordance with Section 89724(a) of the Education Code, revenue collected from miscellaneous course fees shall be deposited in the State Treasury and credited to the General Fund for the support of the university in addition to such other amounts as may be appropriated therefor by the Legislature. In accordance with Education Code Sections 89704 and 89721(i), revenue collected from Extended Education and Special Session fees may be deposited either in the State University Continuing Education Revenue Fund in the State Treasury or in a local trust account.

Charles B. Reed, Chancellor

Date: May 14, 2004