May 3, 2004

MEMORANDUM

TO:        Dr. Ruben Armiñana, President
           Sonoma State University

FROM:      Charles B. Reed
           Chancellor

SUBJECT:   Miscellaneous Course Fee for Environmental Studies and Planning—Outdoor Life Section ENSP 444 — Executive Order Number 905

Attached is a copy of Executive Order No. 905, which authorizes Sonoma State University to establish a Miscellaneous Course Fee for Environmental Studies and Planning—Outdoor Life Section ENSP 444.

In accordance with policy of the California State University, the campus president has responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

If you have questions regarding this executive order, please call the Budget Office at (562) 951-4560.

CBR/cc

Attachment

cc:        CSU Presidents
           Executive Staff, Office of the Chancellor
Executive Order No. 905

The California State University
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4560

Executive Order: 905
Effective Date: May 3, 2004
Supersedes: No Prior Executive Order
Title: Miscellaneous Course Fee for Environmental Studies and Planning—Outdoor Life Section ENSP 444; Sonoma State University

This executive order is issued under the authority granted by Education Code Sections 89035 and 89700, Standing Orders of the Board of Trustees, Chapter III, Sections 1, 2 and 6-f-1, and Board of Trustees' Resolution RFIN 03-04-00, and consonant with Executive Order Number 740.

Effective May 3, 2004, Sonoma State University is authorized to establish a Category III, Miscellaneous Course Fee for Environmental Studies and Planning—Outdoor Life Section ENSP 444. The course fee for Environmental Studies and Planning—Outdoor Life Section ENSP 444 is established at a fee rate of $250, and will cover expenses that include transportation, camping fees, specialized equipment rental, and guided trips.

Revenue collected from miscellaneous course fees is to be deposited either in the General Fund or in a local trust account, depending on the nature of the fee. In accordance with Education Code Section 89721(g), revenue collected may be deposited in a local trust account where the fee is required of those persons who, at their option, use the services or facilities, or are provided the materials, for which the fee is collected. In other words, if the student has the option to procure the service or materials for which the fee is charged on the open market or some other way separate from the university and still fulfill the requirements of the university, the revenue may be deposited in trust. Revenue so deposited shall be used solely to meet the costs of providing these services, materials, and facilities. Otherwise, in accordance with Section 89722(a) of the Education Code, revenue collected from miscellaneous course fees shall be deposited in the State Treasury and credited to the General Fund for the support of the university in addition to such other amounts as may be appropriated therefore by the Legislature.

In accordance with Education Code Sections 89704 and 89721(i), revenue collected from Extended Education and Special Session fees may be deposited either in the State University Continuing Education Revenue Fund in the State Treasury or in a local trust account.

Charles B. Reed, Chancellor

Date: May 3, 2004