To: Directors, Educational Opportunity Programs  
From: John Karras, Associate Director, Transfer and Student Programs  
Subject: Revisions and Order Form – 2005-2006 EOP Application Booklet  
Code: AA-2004-05  
Date: February 20, 2004

We are currently beginning to update the EOP application for 2005-2006. As you know, the booklet contains information about EOP, the related application procedures, financial aid and the EOP family income guidelines, application forms, campus offices and related staff contacts (Attachment A).

Please provide recommendations to improve the application, including the narrative, forms, and any updates to the EOP campus contacts (Attachment B). In addition, please complete the EOP Application Booklet Order Form (Attachment C) to let us know how many applications you would like to have printed for 2005-2006.

We must hear back from you as to the number of applications you will need printed or we will not be able to place an order for you. We will charge you for the number of copies you indicate that you need.

Your recommendations for modifications to Attachments A and B and your completed EOP Booklet Order Form (Attachment C) should be received by us no later than April 2, 2004 in order for us to meet our publication deadlines. Please forward the information to Ms. Tarita Varner, Office Manager, Student Academic Support, via fax at (562) 951-4867 or via e-mail at tvarner@calstate.edu.

Please note that the EOP application is currently available as a Portable Document File (PDF) at the following website: http://www.calstate.edu/aa/EOPbooklets.pdf

If you have any questions about the EOP booklet, please feel to contact Tarita at (562) 951-4752 or me at jkarras@calstate.edu or by phone at (562) 951-4707. Thank you for assistance in this process.

Attachments A,B,C

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CSU Chico
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epom@chico.edu

CSU Dominguez Hills
Ms. Sharon Davis
10000 East Victoria Street, WH-D-350
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Fax: (310) 516-4450
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CSU Fresno
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Fax: (559) 278-3233
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CSU Hayward
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CSU Long Beach
Ms. Gail Walters
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CSU Los Angeles
Ms. Lizette Brotadilla
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CSU Monterey Bay
Mr. Paul D. Rodriguez
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CSU Northridge
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EOP Director
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updated 2/18/04 - tjv
THE CALIFORNIA STATE UNIVERSITY
2005-2006 EOP APPLICATION BOOKLET

1. 2005-2006 EOP Booklet Order
   Number of booklets ordered ________________________
   Number of leaflets ordered ________________________

2. Mailing address including campus contact person (to be provided to the Printer).
   Please provide the specific name and include building and room number to facilitate an accurate mailing. In addition, please notify your receiving dock in early August of the expected delivery so that the EOP application boxes are not stored with the general application booklets.

Suggestions for modifications of the EOP booklet and Attachments A and B should be returned no later than April 2, 2004 to the attention of Ms. Tarita Varner, Office Manager, Academic Affairs, Student Academic Support. The information may be sent by facsimile at (562) 951-4867 or by email at: tvaner@calstate.edu.