2011
Chancellor's Office Calendar
www.calstate.edu

Jan
21 days
Jan 1–31

Feb
21 days
Feb 1–March 1

March
22 days
March 2–31

Holiday Observances

JANUARY
New Year’s Day 2011 Observed........Dec. 31, 2010
Martin Luther King Jr. Day...............January 17
MARCH
Cesar Chavez Day ......................................March 31
MAY
Memorial Day.................................................May 30
JULY
Independence Day ...........................................July 4
SEPTEMBER
Labor Day .............................................. September 5
NOVEMBER
Veterans Day ....................................... November 11
Thanksgiving ....................................... November 24
Columbus Day ..................................... November 25
DECEMBER
Christmas ............................................ December 25
Lincoln’s Birthday ...................... December 26
Presidents’ Day.................................. December 28
Admission Day .................................. December 29
**Office Closed .................................. December 30

Legend
♥ Payday
▲ Holiday
□ Payroll Cutoff
■ Staff Attendance Due in Payroll
□ Positive Pay* Attendance Due in Payroll
▲ Direct Deposit Posted
X Office Closed**

*Positive pay includes pay for special consultants, students and hourly intermittent employees, as well as shift differential, stipend and overtime pay. Warrant will be released as soon as it is received, but is guaranteed by the 15th of each month.

** Employees may charge Friday, December 30, 2011, as a Personal Holiday or Vacation day, use CTO, or elect to be “docked” on that date if they wish to use their time on the books at a later date. Should an employee not have Vacation accrued, sufficient CTO Balance or Personal Holiday to cover the scheduled closure he/she shall be provided sufficient work prior to the scheduled closure, to prevent any loss of pay or benefits.