Date: January 29, 2001

To: CSU Presidents

From: Jackie R. McCuin
Vice Chancellor
Human Resources

Subject: SYSTEMWIDE CSU BENEFITS INFORMATION WORKSHOP

We are pleased to announce a special one-day information and training workshop for campus Benefits personnel. Workshop attendees will receive important information on medical care spending accounts, a new benefit program under development at the CSU, changes to the retiree health care benefit program as they relate to Medicare, updated information on federal COBRA regulations, and other important employee benefit topics, as appropriate. A finalized agenda will be mailed prior to the meeting. Meeting information is as follows:

**Date**
March 1, 2001
Thursday 9:30 a.m. - 3:00 p.m.

**Location**
Crown Plaza Hotel
5985 W. Century Blvd.
Los Angeles, CA 90045
(310) 642-7500

Meeting space is available to accommodate two employees per campus. Lunch will be provided. Participants may register by calling our office at (562) 951-4411 by February 16, 2001. Registration confirmations will be sent to participants during the following week. A block of rooms is reserved at the Crown Plaza Hotel under “CSU Chancellor’s Office,” at a State rate of $84 per night.

If you have any questions, please contact Human Resources Administration at (562) 951-4411. Thank you. This Human Resources letter is also available on the Human Resources Administration’s web page at: [http://www.calstate.edu/tier3/HR-Adm/memos.html](http://www.calstate.edu/tier3/HR-Adm/memos.html).

JRMcc/fb

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