THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802-4275
(562) 985-2669

Date: September 8, 1997

To: Human Resources Directors
    Payroll Officers
    
From: Cathy Robinson, Senior Director
       Human Resources Administration

Subject: MINIMUM WAGE INCREASE

Pursuant to the provisions of the Small Business Job Protection Act of 1996, the Fair Labor Standards Act minimum wage will be increased to $5.15 an hour, effective September 1, 1997.

Pay Letter 97-04 will identify the new salary rates for classifications with minimum rates currently at the minimum wage. Campuses are responsible for the employment history and payroll processing required to bring the salary rates for those employees who fall below the new minimum wage rate up to the new $5.15 hourly rate effective September 1, 1997.

Please call Ron Hull in Human Resources Administration at (562) 985-2653 with any questions.

CR/rh

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