Date: September 26, 1996

To: Personnel Officers
    Payroll Officers

From: Cathy Robinson, Senior Director
      Human Resources Administration

Subject: MINIMUM WAGE INCREASE

On August 20, 1996, the Small Business Job Protection Act of 1996 was signed into law. As a result of this new law, minimum wages are increased as follows:

• OCTOBER 1, 1996
  Provides for an increase in the Fair Labor Standards Act minimum wage to $4.75 an hour.

• SEPTEMBER 1, 1997
  Provides for an increase in the Fair Labor Standards Act minimum wage to $5.15 an hour.

A Pay Letter identifying the new salary rates for classifications with minimum rates currently below $4.75 per hour will be issued in October 1996. A pay letter identifying the new salary rates for classifications with minimum rates below $5.15 an hour will be issued next summer. A report will available on the CIRS Compendium to assist campuses in identifying employees currently below the new minimum. (The report number will be announced on the CIRS Bulletin Board as soon as it is available.)

Please call Ron Hull in Human Resources Administration at (310) 985-2653 with any questions.

CR/rh

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