THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4411

Date: November 12, 1999
To: Human Resources Directors
    Payroll Managers

From: Cathy Robinson, Senior Director
       Human Resources Administration

Subject: 1999/2000 SALARY PROGRAM FOR UNIT 6 EMPLOYEES – INCREASE IN SHIFT DIFFERENTIAL RATES

The 1999-2002 Memorandum of Understanding (MOU) between the CSU and the State Employees Trades' Council (SETC) increased the Evening and Night shift differential hourly rates effective retroactive to July 1, 1999. The new rates follow:

<table>
<thead>
<tr>
<th>Shift</th>
<th>Old Rate</th>
<th>New Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evening</td>
<td>$.55/hr</td>
<td>$1.25/hr</td>
</tr>
<tr>
<td>Night</td>
<td>$.67/hr</td>
<td>$2.20/hr</td>
</tr>
</tbody>
</table>

PAYROLL PROCESSING INSTRUCTIONS

Campuses should submit Form 674 requesting adjustment to salary rates for both straight and overtime shift differential payments issued effective July through September 1999 pay periods. The shift differential tables were updated November 4, 1999, so October shift differential pay will be correct. Please refer to PPM Section 053 for completion instructions.

Please forward payroll processing questions to the State Controller's Office CSU Payroll Unit at (916) 322-7980. If you have any questions, please contact Pamela Chapin in Human Resources Administration at (562) 951-4414.

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