April 16, 2003

MEMORANDUM

TO: Dr. Robert L. Caret, President
    San Jose State University

FROM: Charles B. Reed
      Chancellor

SUBJECT: Executive Order Number 859, Miscellaneous Course Fee for Electrical Engineering Department Courses

Attached is a copy of Executive Order No. 859, which authorizes San Jose State University to establish a Miscellaneous Course Fee for Electrical Engineering Department Courses.

In accordance with policy of the California State University, the campus president has responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

CBR/bo

Attachment

cc: Executive Staff, Office of the Chancellor
    CSU Presidents
Executive Order 859

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4700

Executive Order: 859
Title: Miscellaneous Course Fee for Electrical Engineering Department Courses; San Jose State University
Effective Date: April 16, 2003
Supersedes: No Prior Executive Order

This executive order is issued under the authority granted by Education Code Sections 89035 and 89700, Standing Orders of the Board of Trustees, Chapter III, Sections 1, 2 and 6-f-1, and Board of Trustees’ Resolution RFIN 03-04-00, and consonant with Executive Order No. 740.

Effective April 16, 2003, San Jose State University is authorized to establish a Category III, Miscellaneous Course Fee for Electrical Engineering Department Courses. The fee will cover the actual costs of electrical engineering course supplies that include circuit board, 16-key keypad, transformer, ribbon cable, and microcontroller board. The Miscellaneous Course Fee for Electrical Engineering Department Courses is established at a fee rate of $50 per student.

Revenue collected from miscellaneous course fees are to be deposited either in the General Fund or in a local trust account, depending on the nature of the fee. In accordance with Education Code Section 89721(g), revenue collected may be deposited in a local trust account where the fee is required of those persons who, at their option, use the services or facilities, or are provided the materials, for which the fee is collected. In other words, if the student has the option to procure the service or materials for which the fee is charged on the open market or some other way separate from the university and still fulfill the requirements of the university, the revenue may be deposited in trust. Revenue so deposited shall be used solely to meet the costs of providing these services, materials, and facilities. Otherwise, in accordance with Section 89724(a) of the Education Code, revenue collected from miscellaneous course fees shall be deposited in the State Treasury and credited to the General Fund for the support of the university in addition to such other amounts as may be appropriated therefor by the Legislature.

Charles B. Reed
Chancellor

Date: April 16, 2003