October 6, 2000

MEMORANDUM

TO: CSU Presidents

FROM: Charles B. Reed
Chancellor

SUBJECT: Executive Order No. 758—Teacher Education Basic Credential Programs

The attached Executive Order No. 758 establishes standards for entrance to and continuation in teacher education basic credential programs. It supersedes Executive Order No. 547 and is intended to implement the policies in Title 5, Sections 40409 and 41100 to 41103, as amended by the Board of Trustees in July 2000. It establishes standards for admission to teacher education basic credential programs and for entrance to a student teaching experience, addresses the evaluation of subject matter competence for an entrant to a teacher education basic credential program, and notes a limitation on the transfer of community college credit in education to a teacher education basic credential program.

Please note that in July 1998, the Board of Trustees committed the California State University “to serving every individual who wants to be a teacher, wishes to be prepared by the CSU, and meets CSU admission standards.” It is expected that every campus will help ensure that every applicant to a teacher education basic credential program who meets the admission requirements in this executive order can enter a CSU program.

In accordance with policy of the California State University, the campus president has the responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

CBR:JS

Attachment

DISTRIBUTION: Provosts/Vice Presidents for Academic Affairs
Chancellor’s Office Staff
THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210

Executive Order No.: 758
Title: Teacher Education Basic Credential Programs
Effective Date: October 6, 2000
Supersedes: Executive Order No. 547

This Executive Order is issued pursuant to Section 40409, Sections 41000 through 41002, and Sections 41100 through 41103 of Title 5, California Code of Regulations, and Sections 1 and 2 of Chapter III of the Standing Orders of the Board of Trustees of the California State University. It establishes standards for admission to teacher education basic credential programs and for entrance to a student teaching experience, addresses the evaluation of subject matter competence for an entrant to a teacher education basic credential program, and notes a limitation on the transfer of community college credit in education to a teacher education basic credential program.

I. Admission to Teacher Education Basic Credential Programs

A. To be admitted to a multiple subject credential program, a single subject credential program, or a Level 1-basic education specialist credential program with postbaccalaureate status, a candidate shall have met the following requirements:

1. The candidate shall have met the criteria established in Sections 41000 through 41002 of Title 5, California Code of Regulations.

2. The candidate shall have attained a grade point average of at least 2.67 in all baccalaureate and postbaccalaureate course work or a grade point average of at least 2.75 in the last 60 semester units attempted.

3. The candidate shall have completed a documented field experience of at least 45 hours in a K-12 classroom or a documented field experience deemed equivalent by the campus receiving the application for admission.

4. The candidate shall have completed prerequisite courses prescribed by the campus.
5. The candidate shall have demonstrated suitable aptitude for teaching in public schools, as determined by the campus. The process of making this determination shall include

- at least one interview with one or more campus faculty members and

- two letters of recommendation.

6. The candidate shall have satisfied the standards of health and physical fitness required by the California Commission on Teaching Credentialing (CCTC).

7. The candidate shall have demonstrated proficiency in written and spoken English, as determined by the campus, and shall have taken the California Basic Educational Skills Test.

8. The candidate shall have demonstrated personality and character traits that satisfy the standards of the teaching profession. The assessment of the candidate shall be made by the teacher education faculty of the campus, who may also consider information from public school personnel and others. The campus may use tests, observations, and interviews for this assessment.

9. If the candidate is applying to a credential emphasis program, the candidate shall have met any requirements established by the CCTC for entrance to that program.

10. The candidate shall have provided evidence to support admission eligibility in accordance with established campus timelines.

B. To be admitted to an internship program designed to lead to a multiple subject credential, a single subject credential, or a Level 1-basic education specialist credential, a candidate shall have met the following requirements:

1. The candidate shall have met the requirements specified in Section A above.

2. The candidate shall have accepted employment as an intern teacher in a collaborating district.
3. The candidate shall have received a passing score on an appropriate CCTC-approved subject matter examination or have successfully completed at least 80 percent of a subject matter program approved by the CCTC.

4. The candidate shall have passed the California Basic Educational Skills Test.

5. The candidate shall have obtained a certificate of clearance, as specified in the CCTC standards of health.

C. To be admitted to an integrated program designed to lead simultaneously to a bachelor's degree and a multiple subject or single subject credential, a candidate shall have met the following requirements:

1. The candidate shall attain junior status by the time of entrance to the program.

2. The candidate shall be enrolled in a degree major approved by the campus for inclusion in the integrated program.

3. The candidate shall have attained a grade point average of at least 2.67 in all baccalaureate course work.

4. The candidate shall have completed a documented field experience of at least 45 hours in a K-12 classroom or a documented field experience deemed equivalent by the campus.

5. The candidate shall have completed lower-division prerequisite courses prescribed by the campus.

6. The candidate shall have demonstrated suitable aptitude for teaching in public schools, as determined by the campus. The process of making this determination shall include

   - at least one interview with one or more campus faculty members and
   - two letters of recommendation.

7. The candidate shall have satisfied the standards of health and physical fitness required by the CCTC.
8. The candidate shall have demonstrated proficiency in written and spoken English, as determined by the campus, and shall have taken the California Basic Educational Skills Test.

9. The candidate shall have demonstrated personality and character traits that satisfy the standards of the teaching profession. The assessment of the candidate shall be made by the teacher education faculty of the campus, who may also consider information from public school personnel and others. The campus may use tests, observations, and interviews for this assessment.

10. If the candidate is applying to a credential emphasis program, the candidate shall have met any requirements established by the CCTC for entrance to that program.

11. The candidate shall have provided evidence to support admission eligibility in accordance with established campus timelines.

D. A campus may admit a candidate to a teacher education basic credential program as an exception when the candidate has not met one or more of the requirements if the candidate possesses compensating strengths in other required areas. A campus may grant exceptions that are conditioned on satisfaction of requirements within a specified time period. The campus shall limit the number of exceptional admissions to teacher education programs in the current year to a number no greater than 15 percent of those regularly admitted to the campus teacher education program in the current or previous year.

E. A candidate who has been determined by a campus to meet the minimum standards for entrance to a teacher education basic credential program shall be considered to be eligible for admission to a basic credential program of the same type that is offered by any other California State University campus and that is not impacted pursuant to Sections 40650 and 40651 of Title 5, California Code of Regulations.

F. To be admitted to the student teaching experience of a multiple subject credential program, a single subject credential program, or a Level 1 basic education specialist credential program, a candidate shall have met all student teaching entrance requirements imposed by law and by CCTC standards.
II. Applicability of These Requirements

The requirements in Section I of this executive order shall be in effect for candidates applying to enter a teacher education basic credential program in fall 2001 or later. A campus may put these requirements into effect for candidates applying to enter a teacher education basic credential program in the winter 2001 term, spring 2001 term, or summer 2001 term, if the campus president determines to do so.

III. Subject Matter Competence

Consistent with options established by the CCTC, each campus shall accept the following as sufficient evidence of the subject matter competence of an entrant to a teacher education basic credential program:

- completion of an appropriate, currently CCTC-accredited subject matter program at a CSU campus, or

- a passing score on an appropriate CCTC-approved subject matter examination.

IV. Transfer of Community College Credit to Teacher Education Basic Credential Programs

Up to six semester units in education courses taken in a community college may be applied toward the professional preparation requirements of a teacher education basic credential program. These units may also be applied, where appropriate, toward a baccalaureate degree.

Charles B. Reed, Chancellor

Date: October 6, 2000