June 7, 2000

MEMORANDUM

TO: CSU Presidents

FROM: Charles B. Reed
       Chancellor

SUBJECT: Executive Order No. 745 – Self-Support Campus-Based Study Abroad Programs

The attached Executive Order No. 745 assigns responsibility to the campus president for the development and oversight of campus-based self-support study abroad programs. This supersedes and replaces Executive Order 165.

In accordance with the policy of The California State University, the campus president has the responsibility for implementing Executive Orders where applicable and for maintaining the campus repository and index for all Executive Orders.

Should you have any questions, please contact Mr. Leo Van Cleve, Director, International Programs, phone 562-951-4790, or Dr. Edward McAleer, State University Dean, Extended Education, phone 562-951-4795.

CBR:jkt

Distribution: Vice Presidents, Academic Affairs
              Chancellor's Office Staff
Executive Order No.: 745
Title: Self Support Campus Based Study Abroad Programs
Effective Date: June 7, 2000
Supersedes: Executive Order No. 165

1. This Executive Order is issued pursuant to Sections 1 and 2 of Chapter III of the Standing Orders of the Board of Trustees of The California State University.

2. Presidents of the campuses of The California State University (CSU), or their designees, may initiate self supporting campus based study abroad programs which support, enrich, and/or broaden existing curricular offerings.

3. For purposes of this Executive Order, "self supporting" shall mean any CSU campus instructional program which relies exclusively on non-state general funds to support its operation. "Study Abroad" shall mean any CSU campus instructional program which requires physical presence at a site outside of the United States of America, is normally of one year or less duration and is not a degree program.

4. The following policies and procedures apply to the development, administration, and conduct of all self supporting campus based study abroad programs:

   a. Self supporting campus based study abroad programs are credit bearing programs operated by the Continuing or Extended Education Division.

   b. Such programs must undergo a normal on-campus development process which incorporates all appropriate administrative and academic reviews and approvals as defined by the sponsoring CSU campus curricular process.

   c. Self supporting campus based study abroad academic offerings must present a course of study which is congruent with or adjunct to the campus curriculum and which is related to the overseas instructional site.

   d. Campus Presidents, or their designees, will incorporate plans for the review, evaluation, and improvement of self supporting campus based study abroad programs as a regular feature and condition of their operation.
e. Such programs will be conducted consistent with the provisions of other related Executive Orders (such as those on air travel, risk management and special sessions).

5. This Executive Order may be augmented by guidelines consistent with its provisions by the System Chief Academic Officer, or designee.

[Signature]
Charles B. Reed, Chancellor

Date: June 7, 2000