Date:       February 29, 2000
To:         CSU Presidents
From:       Charles Reed
            Chancellor
Subject:    Designation of Chief Financial Officer-Executive Order No. 731

Enclosed is a copy of Executive Order No. 731 "Designation of Chief
Financial Officer," which requires each president to designate a chief
financial officer with responsibility for business and financial affairs of the
campus.

In accordance with the policy of The California State University, the campus
president has the responsibility for implementing Executive Orders where
applicable and for maintaining the campus repository and index for all
Executive Orders.

Should you have any questions, please contact Mr. Bradley Wells, Assistant
Vice Chancellor, Financial Services.

CBR:gs

Distribution:  Vice Presidents, Administration
                Chancellor's Office Staff
Executive Order No.: 731

Title: Designation of Chief Financial Officer

Effective Date: February 29, 2000

Supercedes: No Prior Executive Order

Each president shall designate a chief financial officer with responsibility for business and financial affairs of the institution. The designated chief financial officer shall, at a minimum, be responsible for:

1) duties assigned by statute, regulation, or policy to the chief financial officer or the chief fiscal officer; and,
2) ensuring that financial transactions carried out by, or on behalf of, the university comply with state and federal law and policy.

In consideration of the wide range of activities carried out by auxiliary organizations, the president may determine that campus oversight of programs and appropriations of auxiliary organizations should be assigned to an officer other than the chief financial officer (see Education Code Sections 89756, 89900(b) and Title 5, California Code of Regulations, Section 42402).

The president shall notify the Executive Vice Chancellor and Chief Financial Officer of the designations made in response to this executive order within thirty days.

Charles B. Reed
Chancellor