August 7, 1972

TO:      Presidents
FROM: H. E. Brakebill
          Executive Vice Chancellor

SUBJECT: Executive Order No. 153, Reciprocal International
         Student Exchange Programs - Amendment to Executive
         Order No. 136

Attached is Executive Order No. 153 which amends Executive
Order No. 136.

Executive Order No. 136, dated September 3, 1971, implemented
Chapter 680 of statutes enacted at the 1971 Legislative Session
which authorized the deferred payment of non-resident tuition. In
addition the statute altered the waiver provisions contained in
Education Code Section 23754(b).

The enclosed Executive Order No. 153 implements Education Code
Section 23754(b) which provides for international student exchange
programs. Effective immediately, The California State University
and Colleges may enter into reciprocal student exchange programs
as authorized by this Executive Order.

HEB: jk

cc: Vice Presidents for Academic Affairs
    Deans of Graduate Studies
    Business Managers
    Deans of Students
    Deans/Directors, Admissions and Records
    Financial Aid Officers
    Directors of Counseling Centers
    Chancellor's Staff
Reciprocal International Student Exchange Programs
Executive Order No. 153

August 7, 1972

This Executive Order is issued pursuant to Chapter III, Section 6(b) of the Standing Orders of the Board of Trustees of The California State University and Colleges.

Effective immediately, agreements for Reciprocal International Student Exchange Programs may be entered into by The California State University and Colleges through the Chancellor's Office of International Programs. Prerequisites for such an agreement include the following:

A. Agreements must provide for the attendance of a student from The California State University and Colleges at a foreign institution of higher education in exchange for each international student permitted to attend The California State University and Colleges.

B. The agreement must provide that a tuition waiver for the international student will be granted only if a like amount of tuition is waived for The California State University and Colleges student attending the foreign institution.

C. The purpose of this Executive Order is to provide for reciprocal agreements primarily for students at the graduate level.

D. The Chancellor's Office of International Programs will administer all exchange programs established pursuant to this Executive Order.

E. Any campus desiring to initiate reciprocal agreements must submit a detailed proposal to the Chancellor's Office of International Programs. A copy of the proposal format is available upon request from the Director of International Programs.

F. The international student shall be a citizen and resident of a foreign country and not a citizen of the United States. The international student shall attend The California State University and Colleges under an agreement entered into by The California State University and Colleges with a similar agency, or corporation or association, domiciled in and organized under the laws of a foreign country, where a principal purpose of the agreement is to encourage the exchange of students with the view of enhancing international good will and understanding.
G. This Executive Order shall supersede those provisions of Executive Order No. 136 which are inconsistent with this Executive Order.

An example of such an agreement is as follows:

California State University, Sacramento enters into an agreement wherein a graduate student from the State University is provided with a $100 waiver of tuition by the French government and is enrolled for the entire academic year of study at a French college or university. A reciprocal $100 tuition waiver to a French exchange student who would attend California State University, Sacramento for an academic year would also be provided. Thus, a one-to-one student exchange is in force.

Dated: July 12, 1972

Amendment to No. 136 - Non-Resident Tuition
To: Presidents

From: H. E. Brakebill
Executive Vice Chancellor

Subject: Payment of Material and Services Fees Under the Auspices of Executive Order No. 153.

International student exchange agreements entered into under the auspices of Executive Order No. 153 can provide only waiver of tuition fees and not Material and Services fees. All proposed agreements should stipulate the source of funding for the M&S fees.

The following are acceptable methods of paying M&S fees:

1. The foreign student pays M&S fees on the California campus, and the California student pays like fees on the foreign campus.

2. The California student pays M&S fees at his home campus prior to departure, and the foreign student pays the like fees at his home campus.

3. M&S fees must be paid from some source other than the General Fund. Examples are the campus foundation or private foundations.

The Director of International Programs should be contacted if there is any question regarding the above.

HEB:pe

Copies to: Vice Presidents
Deans of Graduate Studies
Business Managers
Deans of Students
Deans/Directors, Admissions and Records
Financial Aid Directors
Directors of Counseling Centers
Chancellor's Staff
To: Presidents  
From: W. B. Langsdorf  
Vice Chancellor  
Academic Affairs  
Subject: Guidelines and Procedures for Implementing Executive Order No. 153

Effective immediately, Executive Order No. 153 "Reciprocal International Student Exchange Programs," will be implemented in accordance with the attached guidelines and procedures. Questions regarding these guidelines should be addressed to Dr. Kibbey M. Horne, Director, The Chancellor's Office of International Programs.

WBL: mh  
Attachment  

c: Vice President for Academic Affairs  
Deans of Graduate Studies  
Business Managers  
Deans of Students  
Deans/Directors, Admissions and Records  
Financial Aid Officers  
Directors of Counseling Centers  
Members of Academic Council International Programs  
Chancellor's Staff
Guidelines and Procedures for Implementing Executive Order No. 153

1. The president of any campus of The California State University and Colleges (or his designee) may initiate agreements for Reciprocal International Student Exchange Programs with foreign universities.

Prerequisites for such an agreement include the following:

A. Agreements must provide for the attendance of a student from The California State University and Colleges at a foreign institution of higher education in exchange for each international student permitted to attend The California State University and Colleges.

B. The agreement must provide that a tuition waiver for the international student will be granted only if a like amount of tuition is waived for The California State University and Colleges student attending the foreign institution.

C. The purpose of Executive Order No. 153 is to provide for reciprocal agreements primarily for students at the graduate level.

D. Any campus desiring to initiate reciprocal agreements must submit a detailed proposal to the Chancellor's Office of International Programs which will administer all exchange programs established.

E. The international student shall be a citizen and resident of a foreign country and not a citizen of the United States. The international student shall attend The California State University and Colleges under an agreement entered into by The California State University and Colleges with a similar agency, or corporation or association, domiciled in and organized under the laws of a foreign country, where a principal purpose of the agreement is to encourage the exchange of students with the view of enhancing international good will and understanding.

2. All proposals for Reciprocal International Student Exchange Programs must include the following information:

A. Name of campus of The California State University and Colleges entering into agreement; the foreign agency, institution, corporation, or association entering into the agreement; and the name of the foreign institution of higher education which The California State University
and Colleges student will attend, if different from the foreign agency entering into the agreement.

B. The number of students to be reciprocally exchanged. Their major, degree objective and course of study.

C. Complete details on all financial arrangements including the amount of the tuition waiver, balance of tuition not waived, estimate of all other fees and student related costs such as lab fees and books. Total estimate of living expenses and housing arrangements (dormitory, private resident, pension, etc.) and how student plans to fund his educational program.

D. Courses to be taken by student at a campus of The California State University and Colleges and at the institution overseas. Provide course descriptions (catalogue reference sufficient for The California State University and Colleges courses) and academic level of course (e.g. graduate or undergraduate). Name and title of person who will act as advisor or supervisor of the academic program at each institution.

E. A general description of the proposed exchange and any pertinent comments.

3. All proposals must be approved and signed by the department chairman, dean of the school and president of The California State University and Colleges campus, and by the president of the foreign educational institution or his designated representative.

4. All proposals will be submitted in triplicate six months prior to implementation of agreement.

5. Student Qualifications:

   a. Must be fluent enough in language of host institution to take a regular course of study within his major and at his academic class level.

   b. Must be mature and able to carry out independent study within his discipline.

   c. Must be in top academic class standings and meet all academic requirements of the host university.

   d. Must have sufficient funding so that he will not cause any economic burden on host institution.
Guidelines and Procedures for Implementing Executive Order No. 153

6. Foreign university must identify state cost (e.g. government subsidy not normally specified) and all other fees normally paid by a foreign student in order to achieve parity with cost of a campus of The California State University and Colleges. Agreements may be written so that all fees not normally paid by a resident national student attending host university are waived.

7. Withdrawal of one participant from the exchange prior to completion of agreed term of study does not constitute cancellation of the agreement for the other participant.

Suggested Format

A. Brief Description of Proposal:

B. Certifying Signatures:

CSUC campus:
Department Chairman:
School/Division head:
Academic Vice President:
President:

Chairman/President of Foreign Institution or Agency:
Guidelines and Procedures for Implementing Executive Order No. 153

C. Name of the CSUC campus:

CSUC campus coordinator of program:

Name of Reciprocating Agency/Corporation or Association

Foreign campus coordinator of program:

D. Number of Students to be exchanged:

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E. Financial Arrangements

1. Tuition
   - total tuition cost:
   - total waived:
   - total tuition balance:

2. Other fees:

3. Source of Funding (for non waived balance)

October, 1972
Guidelines & Procedures for Implementing Executive Order No. 153

F. Attachments:

Reciprocal Exchange Agreement

Course of Study - Course descriptions

Statement of Purpose by Student

October 1972