Waiver of Application Fee
Executive Order No. 53

Section 41800.1 of the California Administrative Code authorizes the President or his designee to waive the application fee when it is judged that its imposition would create undue financial hardship. The following provisions are applicable to implementation of that section:

1. Waivers may be granted only in cases where the applicant is judged to be "disadvantaged" as that term is defined in Section 40759 of the California Administrative Code.

2. In evaluating the degree of financial hardship which may be caused by payment of the Application Fee, the personal resources of the applicant as well as those of persons responsible for his support must be considered.

3. For each waiver granted, a notation shall be made upon or attached to the application and a waiver form shall be filed in lieu of a receipt copy or other record of payment normally filed.

4. Records shall be kept in such a manner that periodic reporting can be made. Requests for information are likely to include: number of waivers, source of request (i.e., counselor, Upward Bound, etc.) and the basis for action.

This Executive Order shall take effect immediately.

Dated: July 17, 1968

Glenn S. Dumke
Chancellor

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