AGENDA
COMMITTEE ON ORGANIZATION AND RULES

Meeting: 3:30 p.m., Wednesday, November 8, 2000
Glenn S. Dumke Conference Center

Roberta Achtenberg, Chair
Bob Foster, Vice Chair
Debra S. Farar
Harold Goldwhite
William Hauck
Shailesh J. Mehta
Neel I. Murarka

Consent Items

Approval of Minutes of Meeting of September 19, 2000

1. Amendment to Standing Orders - Delegation of Authority - University and Private Vehicles Policies and Procedures, Action
MINUTES OF THE MEETING
COMMITTEE ON ORGANIZATION AND RULES

Trustees of The California State University
Office of the Chancellor
Glenn S. Dumke Conference Center
401 Golden Shore
Long Beach, California

September 19, 2000

Members Present

Debra S. Farar, Acting Chair
Harold Goldwhite
Laurence K. Gould Jr., Chair of the Board, ex officio
William Hauck
Neel I. Muraraka
Charles B. Reed, Chancellor, ex officio

Members Absent

Roberta Achtenberg, Chair
Robert G. Foster, Vice Chair
Shailesh J. Mehta

Other Trustees Present

Daniel N. Cartwright
Murray L. Galinson
Ralph R. Pesqueira
Frederick W. Pierce IV
Ali C. Razi
Stanley T. Wang

Chancellor’s Staff

David S. Spence, Executive Vice Chancellor and Chief Academic Officer
Richard P. West, Executive Vice Chancellor and Chief Financial Officer
Jackie R. McClain, Vice Chancellor, Human Resources
Douglas X. Patiño, Vice Chancellor, University Advancement
Acting Chair Farar called the meeting to order at 3:34 p.m.

Consent Agenda

Approval of Minutes

Acting Chair Farar reported that the minutes of the July 19, 2000 meeting was listed as a consent item and hearing no objections, the minutes were approved as submitted.

Revised Schedule of Board of Trustees’ Meetings, 2000/2001

Acting Chair Farar stated that Agenda Item 1, Revised Schedule of Board of Trustees’ Meeting 2000/2001 was also a consent item. It was noted that the only change delineated which meeting would be held on a campus. Trustee Wang asked if Trustees would be able to participate in the October meeting by conference call and was assured they would. There were no further comments or questions, and the item was approved as submitted.

ADJOURNMENT

The meeting adjourned at 3:37 p.m.
COMMITTEE ON ORGANIZATION AND RULES

Amendment to Standing Orders - Delegation of Authority - University and Private Vehicles Policies and Procedures

Presentation By

Christine Helwick
General Counsel
Office of General Counsel

Summary

This item recommends adoption of an amendment to the Standing Orders of the Board of Trustees to delegate authority to the Chancellor to develop CSU policies and procedures on the use of university vehicles and private vehicles for university business.

Background

In 1961, the Board of Trustees adopted a general delegation of authority to the Chancellor and the campus Presidents. Pursuant to that general delegation, the Chancellor, following enactment of Education Code section 89008 (authorizing the Trustees to regulate use of state vehicles), developed policies and procedures for the CSU’s use of university vehicles and private vehicles in conducting university business. As part of the periodic process of reviewing delegations of authority from the Board of Trustees to the chancellor, it has been determined to be in the university’s interest to have the Board expressly delegate authority to the chancellor to develop CSU policies and procedures on the use of university vehicles and private vehicles on university business.

Recommended Action

This item recommends amendment to the Standing Orders of the Board of Trustees to expressly delegate authority to the chancellor to develop CSU policies and procedures on the use of university vehicles and private vehicles for university business.

An information item is included in the agenda of the Committee on University and Faculty Personnel for the November 7-8, 2000 Board of Trustees’ meeting to allow discussion of this item by the Committee assigned oversight on personnel matters, prior to this Committee acting to adopt the change to the Standing Orders.
The Standing Orders in Chapter II allow waiver of the two meeting requirement (an information item at one meeting, followed by an action item at a second meeting) if the item is not controversial, requires no further discussion, and the requirement of notice at an earlier meeting is waived by a majority of the Trustees who are voting at the meeting in which the proposed amendment is first presented.

The following resolution is now presented for action:

**RESOLVED,** By the Board of Trustees of The California State University, that the requirement of notice at an earlier meeting for this amendment to the Standing Orders is waived inasmuch as this amendment is not controversial and requires no further discussion; and be it further

**RESOLVED,** that subdivision “j” be added to Section 8 of Chapter III of the Standing Orders of the Board of Trustees to provide:

j. Use of State Motor Vehicles and Private Vehicles in State Business

The Chancellor is authorized to develop policies and procedures for the use of university vehicles and for the use of private vehicles in university business.