To: Directors, Educational Opportunity Programs  

From: John Karras  
Associate Director, Transfer and Student Programs  

Subject: Revisions and Order Form – 2004-2005 EOP Application Booklet

We are currently beginning to update the EOP application for 2004-2005. As you know, the booklet contains information about EOP, the related application procedures, financial aid and the EOP family income guidelines, application forms, campus offices and related staff contacts (Attachment A).

Please provide recommendations to improve the application, including the narrative, forms, and any updates to the EOP campus contacts (Attachment B). In addition, please complete the EOP Application Booklet Order Form (Attachment C) to let us know how many applications you would like to have printed for 2004-2005.

We must hear back from you as to the number of applications you will need printed or we will not be able to place an order for you. We will charge you for the number of copies you indicate that you need.

Your recommendations for modifications to Attachments A and B and your completed EOP Booklet Order Form (Attachment C) should be received by us no later than April 4th in order for us to meet our publication deadlines. Please forward the information to Ms. Tarita Varner, Office Manager, Student Academic Support, via fax at (562) 951-4867 or via e-mail at tvarner@calstate.edu.

Please note that the EOP application is currently available by hard copy or as a pdf file on CSUMentor.

If you have any questions about the EOP booklet, please feel to contact Tarita at (562) 951-4732 or me at jkarras@calstate.edu or by phone at (562) 951-4707. Thank you for assistance in this process.

I hope to be invited to future director meetings to learn more about EOP and how the Chancellor’s Office can support the program.

Attachments A,B,C
California State University
EOP Campus Contacts

CSU Bakersfield
Mr. Keith F. Powell
9001 Stockdale Highway
Bakersfield, CA 93311-1099
Phone: (661) 664-2275
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Ms. Cheryl A. Seidner
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Cal Poly Pomona
Ms. Leticia Guzman
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Ms. Katherine Morris
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CSU San Marcos
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Mr. Gus Chavez
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San Francisco State University
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THE CALIFORNIA STATE UNIVERSITY

2004-2005 EOP APPLICATION BOOKLET

1. 2004-2005 EOP Booklet Order
   
   Number of booklets ordered
   ______________________
   
   Number of leaflets ordered
   ______________________
   
2. Mailing address including campus contact person (to be provided to the Printer).
   Please provide the specific name and include building and room number to facilitate an accurate mailing. In addition, please notify your receiving dock in early August of the expected delivery so that the EOP application boxes are not stored with the general application booklets.

Suggestions for modifications to the EOP booklet and Attachments A and B should be returned no later than April 4, 2003 to the attention of Ms. Tarita Varner, Office Manager, Academic Affairs, Student Academic Support. The information may be sent by facsimile at (562) 951-4867 or by email at: tvarner@calstate.edu.