

**THE CALIFORNIA STATE UNIVERSITY**  
**Office of the Chancellor**  
**401 Golden Shore, 5<sup>th</sup> Floor**  
**Long Beach, California 90802-4210**  
**(562) 951-4610**

**Date:** July 19, 2004

**Code:** AD NOAT 04-97

**To:** Mr. Terry Allison  
Interim Vice President  
CFO Finance & Administration  
CSU San Marcos

**From:** Mr. George V. Ashkar  
Director  
Systemwide Financial Operations

**Subject:** Construction Administrative Fee

Transfer Request: 049011

The State Controller's Office has been requested to transfer the following amounts from your campus projects to the Chancellor's Office on account of Administrative Fee.

Campuses should treat this as "**Transfer Out to Trust Fund**" from 2002 Capital Outlay Bond Fund and use FIRMS Object Code "**680125**". If campuses are recording this as an expense, they should consider opening Peoplesoft account but it should map to the FIRMS Object Code "**680125**".

<b>Campus</b>	<b>SCO Fund</b>	<b>REF/CH/YR</b>	<b>PGM/ELE/COMP/TASK</b>	<b>Total</b>
CSU San Marcos	6028003-6840-2002-301	301/379/2002	06-68-066	25,819.00

Questions regarding charges may be directed to Ms. Nancy Frelander-Paice at (562) 951-4102 or via e-mail at [nfrelander-paice@calstate.edu](mailto:nfrelander-paice@calstate.edu).

Questions regarding recording accounting transactions may be directed to Ms. Jean Gill at (562) 951-4318 or via e-mail at [jgill@calstate.edu](mailto:jgill@calstate.edu).

GVA:JK:tp AD NOAT 04-97

c:

Ms. Nancy Frelander-Paice  
Mr. John Kochumman  
Ms. Jean Gill  
Mr. Lam Le  
Ms. Sylvia Olivas (PS account 506131 to be used)  
Mr. Bill Pittman