

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore, 5th Floor
Long Beach, California 90802-4210
(562) 951-4610

Date: July 6, 2004

Code: AD NOAT 04-87

To: Mr. Terry Allison
Interim Vice President
CFO Finance & Administration
CSU San Marcos

From: Mr. George V. Ashkar
Director
Systemwide Financial Operations

Subject: Construction Administrative Fee

Transfer Request: 049001

The State Controller's Office has been requested to transfer the following amounts from your campus projects to Chancellor's Office on account of Administrative Fee.

Campuses should treat this as **"Transfer Out to Trust Fund"** from 0660-159 Public Building Construction Fund and use FIRMS Object Code **"680125"**. If campuses are recording this as an expense, they should consider opening Peoplesoft account but it should map to the FIRMS Object Code **"680125"**.

SCO Account	PGM/ELE/C OMP/TASK	CH/YR	Campus	Total	Description
0660159-6840-2001-801	06-68-121	033/200 2	CSU San Marcos	310,059.0 0	Academic Hall II, Building 13

Questions regarding charges may be directed to Ms. Nancy Frelander-Paice at (562) 951-4102 or via e-mail at nfrelander-paice@calstate.edu.

Questions regarding recording accounting transactions may be directed to Ms. Jean Gill at (562) 951-4318 or via e-mail at jgill@calstate.edu.

GVA:JK:tp AD NOAT 04-87

c: Mr. Terry Allison
Ms. Nancy Frelander-Paice
Mr. John Kochumman
Ms. Jean Gill
Mr. Lam Le
Ms. Sylvia Olivas (PS account 506130 to be used)
Mr. Bill Pittman