

**THE CALIFORNIA STATE UNIVERSITY**  
**Office of the Chancellor**  
**401 Golden Shore, 5<sup>th</sup> Floor**  
**Long Beach, California 90802-4210**  
**(562) 951-4610**

**Date:** June 21, 2004

**Code:** AD NOAT 04-85

**To:** Financial Managers  
Accounting Officers  
Budget Officers

**From:** Mr. George V. Ashkar  
Director  
Systemwide Financial Operations

**Subject:** **For San Jose State University Only**  
ATTN: Patricia Thompson  
CSUCO Federal Relations

Transfer Request: 039319

**PLEASE USE THE FIRMS OBJECT CODE 613001 FOR SERVICES**

**CSU San Jose to provide \$3,750.00 from General Fund FY03 to the CSUCO Federal Relations. This is for services provided by Congressional Quarterly and added on to the contract that the CSU Office of Federal Relations has with CQ additional users. The Office of the Federal Relations will be billed and CSUSJ is paying the OFR. The purpose is saving a substantial amount of money for services provided by the Congressional Quarterly.**

If you have any other questions on the Adnoat or the FIRMS Object Code, please contact Barbara Iriarte (562) 951-4673 or via e-mail at biriarte@calstate.edu.

GVA:BI:tp AD NOAT 04-85