

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore Drive
Long Beach, California 90802-4275
(562) 985-2900

Date: December 18, 1997

Code: AD NOAT 97-66

To: Accounting Officers

From: 
George A. Pardon
Accounting Director
Business and Finance

Subject: Student Friendly Activity through November 30, 1997

Cumulative electronic student application activity for your campus is detailed on the attached worksheet. This information may be used to assist in reconciling cash receipts to total applications received.

The report is composed of three sections:

- (1) a cumulative listing of applications and their current status;
- (2) a summary by application status; and
- (3) listings of current month payments, fee waivers and void transactions.

Individuals who have not yet responded to collection attempts are included in the "Unresponsive" section. Please discontinue processing applications for those listed.

The Chancellor's Office has been transferring funds, via warrants, to the campuses for the application fees received on a quarterly basis. Students applying for the Fall 1998 semester or later are instructed to submit the application fees directly to the campus they have applied. The Chancellor's Office will continue to accept application fees for the Winter/Spring 1998 applicants. However, the Chancellor's Office is not assuming responsibility for fees not paid by the students or collection efforts for the Winter/Spring 1998 and Fall 1998 semesters as of October 31, 1997.

Payments to the campuses for any uncollected fees from students who did not qualify for a fee waiver through October 31, 1997 will be made along with payment for fees collected during October, November and December by January 31, 1998.

If you have questions about the worksheet or accounting issues, please contact Ms. Marcia Le Beau at (562) 985-2892 or via E-Mail at marcia_le_beau@calstate.edu. Please contact Ms. Judy Osman at (562) 985-2944 or via E-Mail at judy_osman@calstate.edu with admissions issues.

GAP:MLB:mc AD NOAT 97-66

Attachment

c: Admissions and Records Directors
Mr. Allen Firstenberg
Ms. Marcia Le Beau
Mr. William Musselman
Ms. Judy Osman