

Financial Services
401 Golden Shore, 5th Floor
Long Beach, CA 90802-4210

www.calstate.edu

Date: June 11, 2010 **Code: ADNOAT 10-058**

To: Financial Managers
Accounting Managers
Financial Services, Accounting

From: Kathy Skara
Manager, Capital Projects and Revenue Bonds
Financial Services Accounting

Subject: *Claim schedule COBN0349 to close DCF 0576649 and return balance of funds to San Diego Student Union Trust Fund*

Transfer Request: N/A
Legal Posting FY: 2009-10
GAAP Posting FY: 2009-10
(When GAAP year + Legal year, no GAAP entry is needed)

Per a request from Rosa Renaud, Manager Finance and Treasury, claim schedule number COBN0349 was filed with the State Controller's Office to clear the balance (\$1,138.73) in Dormitory Construction Fund (DCF) 0576649-6620. Per Rosa's instructions, the warrant was forwarded to the campus to the attention of Lorretta Leavitt, Controller. Please refer to the attached worksheet for the accounting entries. In order for our firms AR/AP reporting to agree at month-end, the campus must post this entry to trust fund 0948 (CSU fund 534). If the state does not process the claim within the same month, then an accrual reversal entry must be made.

Questions or comments regarding this report should be directed to Angelene Renaud at (562) 951-4613 or via email at arenaud@calstate.edu

KS:AR:td

ADNOAT 10-058
Attachment

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

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Systemwide Financial Operations Campus & CO Journal Entry Instructions

AD NOAT# 10-058
Attachment

The **Campus journal** entry to record receipt of the warrant is as follows:

Transaction Type	Object Code	Description
Debit	101100	Investments (OPTIONAL)
Credit	506110	Transfers In Dorm Construction Fund (Interagency) (MUST USE!)

The **Chancellor's Office** journal entry to record Claim Schedule **COBN0349** is as follows:

Transaction Type	Account	Fund	Department	Description
Debit	680125	SDU39	1083	Transfers Out to CSU Trust Fund (Interagency) (MUST USE)
Credit	101004	SDU39		Cash In State Treasury

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