

THE CALIFORNIA STATE UNIVERISTY
Office of the Chancellor
401 Golden Shore Drive
Long Beach, California 90802-4210
(562) 951-4610

Date: March 3, 2006 **Code: AD 06-03**
To: Vice Presidents for Administration
From: George V. Ashkar
Senior Director, Con
Financial Services
Subject: Routing Number Change-Bank of America

We have been advised by the State Treasurer's Office that Bank of America is changing the routing number for all wire transfer activity processed through the State's Bank of America accounts.

Please see the attached Treasurer's memorandum dated February 22, 2006 for further information and for a sample notification letter.

The change in routing number is effective on Monday March 6, 2006; the "grace period" For processing transactions still bearing the old routing number will be 120 days.

As instructed in the memorandum, questions regarding this change should be directed to Mr. Bob Sonnier at (916) 653-3035 or by email at: bsonnier@treasurer.ca.gov.

GVA:JG:td AD 06-03


Distribution:

Financial Services
Accounting Officers
Chancellor's Office
Chancellor's Office Accounting Staff

OFFICE OF THE TREASURER

P. O. BOX 942809
SACRAMENTO, CA 94209-0001

*Dennis Coleman } your
colleague
for
2/27/06*



February 22, 2006

To: Richard West, Chief Financial Officer
California State University, Chancellor's Office

From: Cash Management Division

Subject: Routing/Transit (ABA) Number Change—Wire Transfers Only

On March 6, 2006, Bank of America is changing the routing/transit (ABA) number for all incoming and outgoing wire transfer activity through the State's Bank of America accounts. This includes the State Treasurer's Demand Deposit Account, Zero Balance Accounts (ZBA's), and any other Bank of America account for which your department, agency, or office is the beneficiary of wire transfer transactions.

The State Treasurer's Office has identified your department as a beneficiary of wire transactions. Please contact all of your business partners, clients, or customers who transmit funds to you by wire transfer so they can update their wire instructions to reflect the following routing/transit (ABA) number change.

<u>Effective Date</u>	<u>Old Routing/Transit Number</u>	<u>New Routing/Transit Number</u>
March 6, 2006	1210-0035-8	0260-0959-3

The new routing/transit number will not be effective until March 6, 2006. Your affected business partners, clients, or customers should not use the new routing/transit (ABA) number **before** March 6, 2006, or the wire transfer will be rejected. While there is a short grace period, it is in the State's best interest to have your business partners, clients, or customers make this change as soon as possible following the March 6, 2006, effective date.

This routing/transit (ABA) number **change applies only to wire transfers** and **does not affect ACH transactions**. In addition, the State's Bank of America **account numbers are not affected** by this change.

For your convenience, I have enclosed a sample letter for your use in notifying these parties of the routing/transit number change. Please make sure that your program staff is made aware of this important change.

If you have any questions regarding this, please contact Bob Sonnier at (916) 653-3035 or by e-mail at: bsonnier@treasurer.ca.gov.

Sincerely,

Douglas Spittler

Doug Spittler, Assistant Director
Cash Management Division

*PS- Please advise
ALL of your CSU
campuses.
Thanks, Bob*

AGENCY LETTERHEAD

Business Partner/Client/Customer's Name
Business Partner/Client/Customer's Address

Re: All Wire Transfer Activity through Bank of America Accounts

Bank of America is changing their routing/transit (ABA) number for all incoming wire transfer activity effective March 6, 2006. This change affects all wire transfer transactions you initiate on our behalf or to our credit.

Outlined below is the required routing/transit (ABA) number change, which should be made on or after March 6, 2006, for all wire transfers you send to our accounts with Bank of America. This letter authorizes you to make the change on or after, but not before, the effective date.

<u>Effective Date</u>	<u>Old ABA Routing/Transit</u>	<u>New ABA Routing/Transit</u>
March 6, 2006	1210-0035-8	0260-0959-3

This ABA number change applies only to wire transfers and does not affect ACH transactions. The Bank of America bank account numbers are not affected.

If you have any questions regarding this matter, please contact Your Agency Contact Person at Your Agency Phone Number.