

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore, 5th Floor
Long Beach, California 90802-4210
(562) 951-4610

Date: August 29, 2003 **Code:** AD NOAT 03-85

To: Financial Managers
Accounting Officers
Budget Officers

From: Mr. George V. Ashkar
Director
Systemwide Financial Operations

Subject: Construction Claims Program Premiums/Admin Fee Transfers

Transfer Request: 039045

The State Controller's Office has been requested to transfer the following amounts from your campus projects to Chancellor's Office on account of Administrative Fee/Construction Claims Program participation premium.

Campuses should treat this as a "**Transfer Out to Trust Fund**" from Higher Education Capital Outlay Bond Fund and use Firms Object Code "**680125**". If campuses are recording this as an expense, they should consider opening People soft account but it should map to the Firms Object Code "**680125**".

SCO Account	PGM/ELE/TAS K	CH/YR	CAMPUSES	TOTAL	Nature of Trans
0574001-6660-2001-302	06-78-089	106/2001	CSU San Bernardino	\$296,175.00	Admin Fee
0574001-6660-2001-302	06-78-089	106/2001	CSU San Bernardino	\$196,950.00	Constn Claims Program
0574001-6700-2001-302	06-56-092	106/2001	CSU Fresno	\$279,735.00	Admin Fee
0574001-6720-2001-301	06-64-077	106/2001	CSU Hayward	\$111,120.00	Admin Fee
0574001-6780-2001-302	06-76-095	106/2001	CSU Sacramento	\$322,395.00	Admin Fee

If you have questions regarding the charges, please contact Ms. Nany Freeland-Paice at (562) 951-4102 or e-mail address nfrelander@calstate.edu.

If you have questions regarding recording accounting transactions, please contact Ms. Jean Gill at (562) 951-4618 or e-mail jgill@calstate.edu.

GVA:JK:tp AD NOAT 03-85

Attachment

c: Ms. Nancy Freeland-Paice
Ms. Jean Gill
Mr. John Kochumman
Mr. Lam Le
Mr. Tony McFarlane
Mr. Bill Pittman