

**THE CALIFORNIA STATE UNIVERSITY**  
**Office of the Chancellor**  
**401 Golden Shore, 5<sup>th</sup> Floor**  
**Long Beach, California 90802-4210**  
**(562) 951-4610**

**Date:** November 6, 2003

**Code:** AD NOAT 03-109

**To:** Financial Managers  
Accounting Officers  
Budget Officers  
Attn: Sherri Newcomb -Hill  
CSU Fullerton

**From:** Mr. George V. Ashkar  
Director  
Systemwide Financial Operations

**Subject:** Construction Administrative Fee – CSU Fullerton Auditorium  
& Fine Arts Instructional Facility

Transfer Request: 039102

The State Controller's Office has been requested to transfer the following amounts from your campus projects to Chancellor's Office on account of Administrative Fee/Construction Claims Program participation premium.

Campuses should treat this as a "**Transfer Out to Trust Fund**" from Higher Education Capital Outlay Bond Fund and use Firms Object Code "**680125**". If campuses are recording this as an expense, they should consider opening People soft account but it should map to the Firms Object Code "**680125**".

SCO Account: 0574001-6710-2001-302  
PGM/ELE/TASK: 06-62-088  
Amount: 481,530.00

If you have questions regarding the charges, please contact Ms. Nany Freeland-Paice at (562) 951-4102 or e-mail address [nfreeland@calstate.edu](mailto:nfreeland@calstate.edu).

If you have questions regarding recording accounting transactions, please contact Ms. Jean Gill at (562) 951-4618 or e-mail [jgill@calstate.edu](mailto:jgill@calstate.edu).

GVA:JK:tp AD NOAT 03-109

c: Ms. Nancy Freeland-Paice  
Mr. John Kochumman  
Mr. Tony McFarlane  
Ms. Sherri Newcomb -Hill  
Mr. Bill Pittman