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GARY W. REICHARD
EXECUTIVE VICE CHANCELLOR
CHIEF ACADEMIC OFFICER

April 7, 2006

To: CSU Presidents Code: AA-2006-14

From: Dr. Gary W. Reichard *G. Reichard*
Executive Vice Chancellor

Subject: Information Competence Grants

Since 1995, California State University has been actively engaged in advancing a program of information competence. Since that time, many projects throughout all the campuses have been developed that help students master important information competence skills. Additionally, our information competence initiative has brought us both state and national recognition.

This year, in order to encourage continued development of the CSU information competence program, we are making more grants available. The Call for Proposals is attached. The deadline for submitting proposals is May 12, 2006.

I encourage all campuses to participate in this important program.

Attachment

c: Vice Presidents for Academic Affairs/Provosts
Academic Deans
Directors, Centers for Faculty Development
Coordinators of Assessment
Library Deans/Directors
Chair, Academic Senate CSU

The California State University

Call For Proposals 2006

Information Literacy Initiative

The California State University is making one- and two-year grants available to library and discipline faculty in three areas: a) for exploring in instructional programs the use of the newly developed ICT Literacy Assessment; b) for longitudinal studies assessing the effectiveness of information literacy instruction in program areas such as GE, service learning and first-year experience; c) a limited number of grants will be available for developing library first-year experience and GE programs.

BACKGROUND:

Since 1995, the CSU has been committed to developing a program of information literacy for both its undergraduate and graduate students. The purpose is to ensure that all students graduate with a mastery of this important lifelong learning skill.

The Information and Communication Technology Literacy (ICT) Assessment is a valid and reliable interactive web- and performance-based diagnostic assessment tool to determine whether students have the cognitive and technical abilities to solve problems using digital information technologies. More information about the assessment, created by the Educational Testing Service in collaboration with the CSU and other universities, is available at <http://www.ets.org/ictliteracy>.

WHO MAY APPLY:

Department chairs, chairs of departmental curriculum committees, directors or coordinators of first-year experience or general education programs, assessment coordinators, library faculty, faculty with departmental programmatic curriculum committees. Applications should consult with an appropriate liaison from the library in developing the proposal.

TIMELINE AND FUNDS:

Proposals due: May 12, 2006(only e-mail submission will be accepted. Send by 5pm on May 12, 2006 to paul.adalian@csuci.edu)

Applicants notified: Friday, May 26, 2006

Funds for one-year grants are to be used in the 2006-2007 academic year. Two-year grants will be funded over two academic years. Previous information competence grant awards have averaged around \$5,000- \$15,000; however a few larger grants have been awarded for projects of significant scope.

POSSIBLE ACTIVITIES:

1. Specific Application of the ICT Literacy Assessment
 - Pre- and post- assessment of an information or computer literacy instructional program
 - Correlation of performance on the ICT Literacy assessment with student performance in IT-related coursework
2. General Assessment of Information Literacy Instructional Programs
 - Assessment of, or creation of rubrics for, information literacy instruction in a first-year experience program, general education, or a discipline specific program.
3. Development of library First Year Experience and General Education programs
 - Development of an information literacy or ICT literacy instructional program integrated with campus general education requirements
 - Development of a library outreach and information literacy or ICT literacy program for first year students

DELIVERABLES:

1. Specific to ICT Literacy testing
 - A report detailing the methodology and results of a student assessment project employing the ICT Literacy test instrument
 - Web pages that provide the original grant proposal, the funded activities, and the deliverable (see <http://www.calstate.edu/LS/Outcomes.shtml> for previous examples).
 - Willingness to share grant outcomes within and beyond the CSU
2. Specific to assessment of other library IC programs
 - A report detailing the methodology and results of assessment of an information literacy instructional program, including a discussion of how the results will help prioritize efforts and resources for information literacy instruction in, for example, a first-year experience program, general education program, or a discipline specific program.
 - Web pages that provide the original grant proposal, the funded activities, and the deliverable (see <http://www.calstate.edu/LS/Outcomes.shtml> for previous examples).
 - Willingness to share grant outcomes within and beyond the CSU
3. Specific to development of library First Year Experience and GE programs
 - A list of the program's student learning outcomes that include the skills of information literacy or ICT literacy
 - Syllabi and assignments that show students are being asked to demonstrate the various skills of information or ICT literacy throughout the program.
 - Web pages that provide the original grant proposal, the funded activities, and the deliverables (see <http://www.calstate.edu/LS/Outcomes.shtml> for previous examples).
 - Willingness to share grant outcomes within and beyond the CSU

REQUIREMENTS:

1. Learning outcomes assessed or incorporated into FYE or GE programs must be shown to be consistent with the *ACRL Information Competency Requirements for Higher Education* (<http://www.ala.org/ala/acrl/acrlstandards/informationliteracycompetency.htm>)
2. An appropriate member of the library faculty must play a role in project activities

PROPOSAL FORMAT:

Length: Excluding the cover page, the proposal should be **no longer than five (5) pages**, and must include the following:

1. Cover page: Title of Proposal; Name of department chair, director, coordinator, or curriculum committee chair; Department or program name; Campus; Full and complete mailing address; Email, phone and phone of requestor; Amount of funds requested; Date of submission.
2. Abstract: Briefly describe the project and its goals.
3. Project Activities: Describe the activities through which you will employ ICT Literacy testing, other library IC programs or First Year Initiative programs.
4. Timeline: Prepare a timeline showing when these activities will occur.
5. Population: Describe the population that will directly benefit from this project.
6. Budget: Prepare a budget that estimates and explains the cost of the project. Grant funds cannot be used to purchase equipment, technology, or refreshments. (Note: the per-test cost of the ETS ICT Literacy Assessment is \$18.75.)
7. Qualifications: Include a brief statement of the participants' knowledge of, and experience with, information competence.
8. Letter of support: Include a brief letter from the Dean attesting to institutional willingness to participate in this project.

PROPOSAL EVALUATION:

Proposals will be reviewed by a group of CSU librarians and administrators. Proposals will be reviewed according to the following criteria:

1. Soundness of the assessment or instructional program design and potential of the results' usefulness as a best practice across the CSU.
2. Specificity and soundness of project timelines.
3. Specificity and congruence between budget and proposed activities.

SUBMIT ELECTRONIC QUESTIONS AND PROPOSALS VIA E-MAIL TO:

Paul Adalian

California State University Channel Islands

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