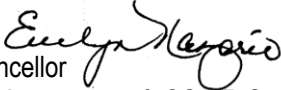


**Date:** April 16, 2013  
**To:** Payroll Managers  
Human Resources Officers  
Associate Vice Presidents/Deans of Faculty  
**From:** Evelyn Nazario   
Associate Vice Chancellor  
Human Resources Management & CO HR Services  
**Code:** TECHNICAL LETTER  
HR/Benefits 2013-02  
HR/EHDB 2013-02  
**Reference:** HR/Benefits 2012-16  
**Subject:** MPP Job Codes for MPP Sworn Public Safety Positions

**Overview**

**Audience:** HR professionals responsible for hiring and classifying employees  
**Action Item:** Ensure employment records (Oracle/PeopleSoft and PIMS - Job Data) for employees classified in MPP sworn public safety positions reflect the MPP Job Code of P01\_  
**Affected Employee Group(s)/Units:** MPP Sworn Public Safety Employees

**Summary**

The purpose of this coded memorandum is to provide campus Human Resources professionals responsible for hiring and classifying employees clarification on how to assign Job Codes to Management Personnel Program (MPP) sworn public safety positions.

Pursuant to Assembly Bill (AB) 340, referred to as the "Public Employees' Pension Reform Act of 2013" (PEPRA), effective January 1, 2013, a CSU employee is required to wait 180-days from his/her retirement date before returning to work as a rehired annuitant. As communicated in [HR/Benefits 2012-16](#), Public Safety employees (rehired in a Public Safety position) are exempt from the 180-day "waiting" period. Please note that the following public safety positions are exempt from the 180-day "waiting" period:

**Non-MPP Sworn Public Safety Officers**

1. Police Officer-Intermittent-Non represented (8347), E99
2. Police Officer (8350), R08
3. Sergeant (8354), R08
4. Corporal (8365), R08

**MPP Sworn Public Safety Officers**

1. Lieutenant
2. Captain
3. Commander
4. Deputy Chief
5. Chief of Police
6. SW Chief Law Enforcement Officer  
(Please Note that the prior job title was: CSU Systemwide Police Coordinator)

**Distribution:**

CSU Presidents  
Vice Chancellor, Human Resources

Vice Presidents, Administration  
Benefits Officers

To ensure compliance with PEPPRA, the Oracle/PeopleSoft Common Management System (CMS) will be updated to ensure that an annuitant is not rehired within the 180-day "waiting" period unless he/she is classified in one of the above mentioned sworn public safety positions. For non-MPP public safety positions, the classification code will be used to identify those who are exempt from the "waiting" period. For MPP positions, the MPP Job Code will be used to identify those who are exempt.

To ensure that MPP sworn public safety officer positions are properly identified in both Oracle/PeopleSoft and PIMS, campuses are requested to audit their records. The MPP set-up for Oracle/PeopleSoft (CSU Position Data) and for PIMS (Item 876) should be identified as follows for MPP sworn public safety officers:

Field	Value	Description
MPP Job Family Code	P	Public Safety Job Family
MPP Job Function	01	Police Services Job Function
MPP Reporting Category	1 to 9	Job Category (select appropriate number based on the duties and responsibilities of the individual position)

If a MPP sworn public safety position also has responsibility for additional functions, such as security services and/or parking services, the position is still assigned the MPP Job Code of P01\_\_.

To assist with the audit, HR-PPDOS will provide a tab delimited, downloadable CIRS Compendium data file W81 Cycle 1303 that will list all active and on leave MPP employees currently assigned to the MPP Job Family of "Public Safety" in PIMS. An additional data file W82 Cycle 1303 will be provided that will list employees who retired within the past six months. Use these data files to validate that the six MPP sworn public safety officer positions listed on the previous page have been assigned the MPP Job Code of P01\_\_. (Please Note: To access these data files from the compendium menu, use the F1 Express key.) Make corrections by May 3, 2013. All newly hired MPP sworn public safety positions should be assigned the MPP Job Code of P01\_\_.

### **Additional Information**

For additional information about Assembly Bill (AB) 340, please reference Technical Letter [HR/Benefits 2012-16](#).

### **General Information**

Questions regarding this memorandum should be directed to Human Resources Management at (562) 951-4411. This document is available on the Human Resources Management's Website at <http://www.calstate.edu/HRAdm/memos.shtml>.

EN/dg/dm