

Legal Basis Reporting Workshop

LAX Westin Hotel

May 21, 2007

AGENDA

- 8:00 – 9:00 AM **Registration and Buffet Breakfast located in Grand Foyer**
- 9:00 – 9:05 AM **Welcome** – *George Ashkar*
- 9:05 – 10:15 AM **Year-End Checklist** – *Lorlie Leetham*
- 10:15 – 10:30 AM **Morning Break** – Beverages available in Grand Foyer
- 10:30 – 12:00 PM **Required SCO Reports** – *John Hayes*
CSU Reports: How and what they are used for – *Debbie Brothwell*
Cash and Investments – *Lily Wang*
New FIRMS Object Codes – *Lorretta Leavitt*
SWAT: *Lily Wang*
- 12:00 – 1:00 PM **Buffet Lunch on the Terrace**
 - Q & A from the morning or lunch table talk
- 1:00 – 3:00 PM **485 Revenue** - *Debbie Brothwell*
Closing Separate 485 Revenue Funds and RMP changes to Year-End Close – *Michelle Korte and Dave Foreman*
Fund Balance vs. BBA, Establishing Reserves in 485 & Budget Roll Forward – *Justine Heartt, Stacy Hayano, Debbie Brothwell & Cathy Rank*
CSU fund 499: What it should look like at 6/30/2007? – *Lisa Chavez*
- 3:00 – 3:15 PM **Afternoon Break** – Refreshments and Beverages available in Grand Foyer
- 3:15 – 5:00 PM **Central Payroll PFA Process** – *Kelly Cox and Sherry Pickering*
Refresher on Year-End topics:
 - Prior year General Fund, FNAT Key maintenance & AO Pending – *Sherry Pickering*
 - Year-End Obligations – *Debbie Brothwell*
 - FIRMS Edits Budget and Actual – *Sherry Pickering*
 - We don't have to... – *Lorretta Leavitt*
 - Prior Year Issues – *Sedong John*

Changes to Come in the FY 2007/2008 – *Debbie Brothwell*

Topics from this agenda will resume at 8:30 a.m. Tuesday, May 22, 2007 and continue until 10:00 AM. The GAAP workshop will commence at 10:15 a.m. Tuesday morning.