May 18, 2005

MEMORANDUM

TO: Dr. Norma S. Rees, President
    California State University, East Bay

FROM: Charles B. Reed
      Chancellor

SUBJECT: Pre-Professional Health Advisory Program Fees and a Miscellaneous Course Fee for Nursing Skills Laboratory — Executive Order Number 948

Attached is a copy of Executive Order Number 948, which authorizes California State University, East Bay to establish Pre-Professional Health Advisory Program Fees and a Miscellaneous Course Fee for Nursing Skills Laboratory.

In accordance with policy of the California State University, the campus president has responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

If you have questions regarding this executive order, please call the system Budget Office at (562) 951-4560.

CBR/cc

Attachment

cc: CSU Presidents
    Executive Staff, Office of the Chancellor
Executive Order No. 948

The California State University
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4560

Executive Order: 948
Effective Date: May 18, 2005
Supersedes: No Prior Executive Order
Title: Pre-Professional Health Advisory Program Fees and a Miscellaneous Course Fee for Nursing Skills Laboratory; California State University, East Bay

This executive order is issued under the authority granted by Education Code Sections 89035 and 89700, Standing Orders of the Board of Trustees, Chapter II, i, and Board of Trustees' Resolution RFIN 03-04-00, and consonant with Executive Order Number 740.

Effective May 18, 2005, California State University, East Bay is authorized to establish Category III, Pre-Professional Health Advisory Program Fees and a Miscellaneous Course Fee for Nursing Skills Laboratory. The Pre-Professional Health Advisory Program Fees are established at fee levels of $6 to $11 for mailing services and $125 for advising services that include a workshop, critique of a required personal essay, and preparation of an academic letter of recommendation. The Miscellaneous Course Fee for Nursing Skills Laboratory is established at a fee rate of $25 to cover the cost of laboratory supplies that includes pre-packaged, disposable kits for patient care tasks.

Revenue collected from Pre-Professional Health Advisory Program Fees shall be deposited in the State Treasury and credited to the General Fund for the support of the university in addition to such other amounts as may be appropriated therefor by the Legislature. Revenue collected from miscellaneous course fees is to be deposited either in the General Fund or in a local trust account, depending on the nature of the fee. In accordance with Education Code Section 89721(g), revenue collected may be deposited in a local trust account where the fee is required of those persons who, at their option, use the services or facilities, or are provided the materials, for which the fee is collected. In other words, if the student has the option to procure the service or materials for which the fee is charged on the open market or some other way separate from the university and still fulfill the requirements of the university, the revenue may be deposited in trust. Revenue so deposited shall be used solely to meet the costs of providing these services, materials, and facilities. Otherwise, in accordance with Section 89724(a) of the Education Code, revenue collected from miscellaneous course fees shall be deposited in the State Treasury and credited to the General Fund for the support of the university in addition to such other amounts as may be appropriated therefor by the Legislature.

Date: May 18, 2005

Charles B. Reed, Chancellor