December 16, 2004

MEMORANDUM

TO: Dr. Paul J. Zingg, President
    California State University, Chico

FROM: Charles B. Reed
      Chancellor

SUBJECT: Miscellaneous Course Fees for Geology Section 110, Business Administration Section 295, and Latin American Studies Section 489 — Executive Order Number 925

Attached is a copy of Executive Order No. 925, which authorizes California State University, Chico to establish Miscellaneous Course Fees for Geology Section 110, Business Administration Section 295, and Latin American Studies Section 489.

In accordance with policy of the California State University, the campus president has responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

If you have questions regarding this executive order, please call the Budget Office at (562) 951-4560.

CBR/cc

Attachment

cc: CSU Presidents
    Executive Staff, Office of the Chancellor
The California State University
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4560

Executive Order: 925

Effective Date: December 16, 2004

Supersedes: No Prior Executive Order

Title: Miscellaneous Course Fees for Geology Section 110, Business Administration Section 295, and Latin American Studies Section 489; California State University, Chico

This executive order is issued under the authority granted by Education Code Sections 89035 and 89700, Standing Orders of the Board of Trustees, Chapter II, i, and Board of Trustees’ Resolution RFIN 03-04-00, and consonant with Executive Order Number 740.

Effective December 16, 2004, California State University, Chico is authorized to establish Category III, Miscellaneous Course Fees for Geology Section 110 at a fee rate of $70, Business Administration Section 295 at a fee rate of $154, and Latin American Studies Section 489 at a fee rate of $120. The miscellaneous course fee Geology Section 110 will cover costs of field trip transportation to Mojave Desert or Death Valley. The miscellaneous course fee for Business Administration Section 295 costs of course section offered in Mexico and will include the cost of international student identification card, fees for guest lecturers, field trips, use of classrooms and other university facilities, library cards, and host university staff support. The miscellaneous course fee for Latin American Studies Section 489 will cover costs of Mexico six-week cultural immersion program field trips.

Revenue collected from miscellaneous course fees is to be deposited either in the General Fund or in a local trust account, depending on the nature of the fee. In accordance with Education Code Section 89721(g), revenue collected may be deposited in a local trust account where the fee is required of those persons who, at their option, use the services or facilities, or are provided the materials, for which the fee is collected. In other words, if the student has the option to procure the service or materials for which the fee is charged on the open market or some other way separate from the university and still fulfill the requirements of the university, the revenue may be deposited in trust. Revenue so deposited shall be used solely to meet the costs of providing these services, materials, and facilities.
Otherwise, in accordance with Section 89724(a) of the Education Code, revenue collected from miscellaneous course fees shall be deposited in the State Treasury and credited to the General Fund for the support of the university in addition to such other amounts as may be appropriated therefor by the Legislature.

Charles B. Reed, Chancellor

Date: December 16, 2004