



THE CALIFORNIA STATE UNIVERSITY

OFFICE OF THE CHANCELLOR

January 4, 2002

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SAN BERNARDINO

SAN DIEGO

SAN FRANCISCO

SAN JOSE

SAN LUIS OBISPO

SAN MARCOS

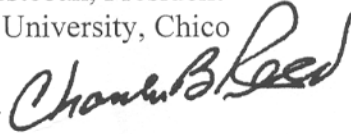
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MEMORANDUM

TO: Dr. Manuel A. Esteban, President  
California State University, Chico

FROM: Charles B. Reed  
Chancellor



SUBJECT: Executive Order No. 800, Credit Card Convenience Fee and  
Miscellaneous Course Fees for Recreation 252, Agriculture 190A and  
190B

Attached is a copy of Executive Order No. 800, which authorizes California State University, Chico to establish a Category III Credit Card Convenience Fee and Category III Miscellaneous Course Fees for Recreation 252, Agriculture 190A and 190B.

In accordance with policy of the California State University, the campus president has responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

CBR/bo

Attachment

cc: Executive Staff, Office of the Chancellor  
CSU Presidents

THE CALIFORNIA STATE UNIVERSITY  
Office of the Chancellor  
401 Golden Shore  
Long Beach, California 90802-4210  
(562) 951-4700

**Executive Order:** 800

**Title:** Credit Card Convenience Fee and Miscellaneous Course Fees for Recreation 252 and Agriculture 190A and 190B; California State University, Chico

**Effective Date:** January 4, 2002

**Supersedes:** No Prior Executive Order

This Executive Order is issued pursuant to authority granted by Education Code Section 89700, Standing Orders of the Board of Trustees, Chapter III, Section 6-f-1, and Board of Trustees' Resolution RFIN 03-04-00, and consonant with Executive Order Number 740.

Effective January 4, 2002, California State University, Chico is authorized to establish a Category III Credit Card Convenience Fee and Category III Miscellaneous Course Fees for Recreation 252, Agriculture 190A and 190B. The credit card convenience fee will cover vendor costs for fee collections from Internet and telephone credit card payments. The Recreation 252 miscellaneous course fee will cover the cost of materials such as zip disks and photographic materials. The Agriculture 190A and 190B miscellaneous course fees will cover the cost of an indicator examination. The Credit Card Convenience Fee is established at a fee range of \$5 to \$250. The Recreation 252 miscellaneous course fee is established at a fee rate of \$15 and the Agriculture 190A and 190B miscellaneous course fees are established at a fee rate of \$10.

Revenue collected from the Credit Card Convenience Fee and miscellaneous course fees are to be deposited either in the General Fund or in a local trust account, depending on the nature of the fee. Pursuant to Education Code Section 89721(g), revenue collected may be deposited in a local trust account where the fee is required of those persons who, at their option, use the services or are provided the materials, for which the fee is collected. In other words, if the student has the option to procure the service or materials for which the fee is charged on the open market or some other way separate from the university and still fulfill the requirements of the university, the revenue may be deposited in trust. Fees so deposited shall be used solely to meet the costs of providing these materials. Otherwise, pursuant to Section 89724(a) of the Education Code, revenue collected from the Credit Card Convenience Fee and miscellaneous course fees shall be deposited in the State Treasury and credited to the General Fund for the support of the university in addition to such other amounts as may be appropriated therefor by the Legislature.



Charles B. Reed  
Chancellor

Date: January 4, 2001