

THE CALIFORNIA STATE UNIVERSITY
OFFICE OF THE CHANCELLOR



BAKERSFIELD

November 12, 2001

CHANNEL ISLANDS

MEMORANDUM

CHICO

TO: CSU Presidents

DOMINGUEZ HILLS

FROM: Charles B. Reed
Chancellor

FRESNO

FULLERTON

SUBJECT: Executive Order No. 793
Public Works Contracts – Delegation of Authority

HAYWARD

HUMBOLDT

The attached Executive Order No. 793 replaces Executive Order No. 668 by raising the threshold for General Counsel endorsement on public works contracts (except public works related service agreements) to an amount determined pursuant to Public Contract Code Section 10108. Presently, that amount is \$400,000. This executive order provides for campus approval and execution of public works contracts up to that amount. Despite the elimination of General Counsel endorsement, it is important that the campus satisfies itself in consultation with General Counsel that its minor capital outlay contract documents satisfy legal requirements. Also, certain other public works related requirements that were extant under Executive Order No. 668 have been eliminated in this executive order.

LONG BEACH

LOS ANGELES

MARITIME ACADEMY

MONTEREY BAY

NORTHRIDGE

In accordance with the policy of the California State University, the campus president has the responsibility for implementing executive orders, where applicable, and for maintaining the campus repository and index for all executive orders.

POMONA

SACRAMENTO

Should you have any questions regarding the executive order, please contact Mr. J. Patrick Drohan, Assistant Vice Chancellor, Capital Planning, Design and Construction, at (562) 951-4090.

SAN BERNARDINO

SAN DIEGO

CBR:bn

SAN FRANCISCO

Attachment

SAN JOSE

cc: Business Managers
Chancellor's Office Department Heads
Chancellor's Office Executive Staff
Chief Advancement Officers
Directors, Plant Operations
Executive Deans
Procurement and Support Services Officers
Trustees' Audit Staff
Vice Presidents, Administration

SAN LUIS OBISPO

SAN MARCOS

SONOMA

STANISLAUS

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4000

Executive Order No.: 793

Title: Public Works Contracts – Delegation of Authority

Effective Date: January 1, 2002

Supercedes: Executive Order No. 668

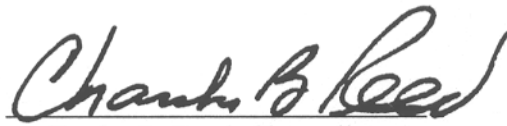
This Executive Order is issued pursuant to Sections 1 and 2 of Chapter III of the Standing Orders of the Board of Trustees of The California State University and by virtue of Section 10705 of the Public Contract Code.

Authority is hereby delegated to each president to execute and implement the following contracts on behalf of the Board of Trustees of The California State University under the provisions of the California State University Contract Law (Public Contract Code, Section 10700 *et seq.*) and subject to the conditions stated in this Executive Order:

- A. Agreements, contracts or other documents necessary to carry through any approved state or non-state funded public works project, special repair projects, facility equipment (built-in) installations, if the estimated project cost does not exceed the value of a minor capital outlay project set pursuant to Public Contract Code, Section 10108. Presently, that value is \$400,000. Agreements and contracts for projects when the estimated cost exceeds that value must be submitted to the Office of the Chancellor for review and approval.
- B. The performance of a public works project with day labor when the total amount of the day labor does not exceed \$20,000.

The Office of General Counsel must approve all service agreements in connection with a construction project (Public Contract Code, Section 10707).

This authority may be exercised on behalf of the Board of Trustees of the California State University under the provisions of the California State University Contract Law (Public Contract Code, Section 10700 *et seq.*). This authority is subject to all other applicable laws, policies, and procedures of the Board of Trustees, the Chancellor and designees, including those policies and procedures in the California State University Administrative Manual (SUAM). The Executive Vice Chancellor and Chief Executive Officer may further revise these delegations as may be necessary for legal, economic or policy reasons.



Charles B. Reed, Chancellor

Dated: November 12, 2001