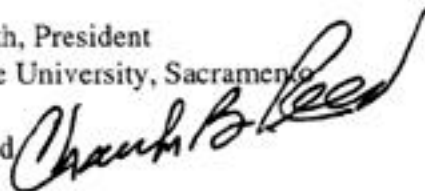


The California State University  
Office of the Chancellor  
401 Golden Shore  
Long Beach, California 90802-4210

(562) 951-4700

**Date:** April 27, 2000

**To:** Donald R. Gerth, President  
California State University, Sacramento

**From:** Charles B. Reed   
Chancellor

**Subject:** Executive Order No. 742 authorizing California State University,  
Sacramento to establish a Category III, Supplemental Fee for Off-Campus  
Instructional Programs

I am transmitting to you a copy of Executive Order No. 742, which authorizes California State University, Sacramento to establish a Category III, Supplemental Fee for Off-Campus Instructional Programs.

In accordance with the fee policy of the California State University, each campus is required to report to the chancellor for the most recently completed fiscal year a complete inventory of all fees charged to students and the total revenue collected for each fee. Further, the campus president has the responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

Attachment

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**Distribution:** Vice Chancellors  
Campus Presidents

The California State University  
Office of the Chancellor  
401 Golden Shore  
Long Beach, California 90802-4210

(562) 951-4700

**Executive Order No.: 742**

**Title:** Category III, Supplemental Fee for Off-Campus Instructional Programs,  
California State University, Sacramento


**Effective Date:** April 27, 2000

**Supersedes:** No Previous Executive Order

This Executive Order is issued pursuant to authority granted by Education Code Section 89700, Standing Orders of the Board of Trustees, Chapter III, Section 6-f-1, and Board of Trustees' Resolution RFIN 03-04-00, and consonant with Executive Order No. 740.

Effective April 27, 2000, California State University, Sacramento is authorized to establish a Category III, Supplemental Fee for Off-Campus Instructional Programs. The fee amount will range from \$60 to \$120 for six units or less and \$150 to \$300 for seven or more units. The Off-Campus Instructional Program fees will cover non-instructional expenses for optional off-campus programs. The fees authorized herein are to reimburse the university for non-instructional expenses such as faculty travel, space rental, special equipment, library services, program coordination, and other services necessary to provide a General Fund supported course at an off-campus location. The General Fund supported course must also be available on the university's campus with equivalent course credit without the requirement to pay the off-campus expenses. Fee revenue from these Category III fees may be assessed only to reimburse the cost to the campus of furnishing the services, goods, and facilities and may not be used to supplant state support for instruction.

Revenue from these fees must be deposited in the State Treasury into the General Fund and to the support appropriation current in the year of receipt (Education Code section 89724(a)).



Charles B. Reed  
Chancellor

Dated: April 27, 2000