

The California State University
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802-4275

(562) 985-2800

Date: April 7, 1997

To: Presidents

From: Barry Mumiz
Chancellor 

Subject: Public Works Contracts—Delegation of Authority Executive Order No. 668

The attached Executive Order replaces Executive Order No. 618 by raising the threshold for General Counsel endorsement on public works contracts (except public works related service agreements) to \$250,000 and providing for campus approval and execution of such contracts up to that amount. Also, certain other public works related requirements that were extant under Executive Order No. 618 have been eliminated.

In accordance with the policy of the California State University, the campus President has the responsibility for implementing Executive Orders, where applicable, and for maintaining the campus repository and index for all Executive Orders.

BM:rp

Attachment

Distribution: Vice Presidents for Administration/Business Affairs
Business Managers
Procurement and Support Services Officers
Directors of Plant Operations
Executive Deans
Chancellor's Office Staff
Trustees' Audit Staff
Chief Advancement Officers

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Executive Order No.: 668
Title: Public Works Contracts—Delegation of Authority
Effective Date: April 7, 1997
Supersedes: Executive Order No. 618

This Executive Order is issued pursuant to Sections 1, 2 and 4-d of Chapter III of the Standing Orders of the Board of Trustees of the California State University and by virtue of Section 10705 of the Public Contract Code.

Authority is hereby delegated to each President to execute and implement the following contracts on behalf of the Board of Trustees of the California State University under the provisions of the California State University Contract Law (Public Contract Code, Section 10700 et seq.) and subject to the conditions stated in this Executive Order:

- A. Agreements, contracts or other documents necessary to carry through any approved state or nonstate funded public works project, special repair projects, facility equipment (built-in) installations, if the estimated project cost does not exceed \$250,000. Agreements and contracts for projects when the estimated cost exceeds \$250,000 must be submitted to the Office of the Chancellor for review and approval.
- B. The performance of a public works project with day labor when the total amount of the day labor does not exceed \$20,000.

All service agreements in connection with a construction project must be approved by the Office of General Counsel (Public Contract Code, Section 10707).

This authority may be exercised on behalf of the Board of Trustees of the California State University under the provisions of the California State University Contract Law (Public Contract Code, Section 10700 et seq.) and subject to all other applicable laws, policies, and procedures of the Board of Trustees, the Chancellor and designees, including those policies and procedures in the California State University Administrative Manual. These delegations may be further revised by the Senior Vice Chancellor, Business and Finance, as may be necessary for legal, economic or policy reasons.


Barry Munitz, Chancellor

Dated: April 7, 1997