


THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802-4275

(213) 590-5725

Date: June 26, 1989

To: Presidents

From: Herbert L. Carter 
Executive Vice Chancellor

Subject: Test Materials Fee — Executive Order No. 546

I am transmitting to you a copy of Executive Order No. 546 which establishes the Test Materials Fee. This will enable campuses to recover the costs of materials and/or services charged the campus by external agencies for tests or examinations. Such fee is separate and distinct from the Special Examination Fee (Executive Order No. 379), which covers the cost of test administration.

HLC:lf

Attachments


Distribution: Vice Presidents, Academic Affairs
Vice Presidents, Administration
Vice Presidents/Deans, Student Affairs
Business Managers
Budget Officers
Deans of Admissions
Test Officers
Directors of Financial Aid
Chancellor's Office Staff
Administrative Information Center

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Executive Order No.: 546
Title: Test Materials Fee
Effective Date: June 26, 1989
Supersedes: No Previous Executive Order

This Executive Order is issued pursuant to Chapter III, Sections 2 and 6 (i) of the Standing Orders of the Board of Trustees of The California State University.

Authority is delegated to the Presidents or designees to establish a fee to recover the cost of materials and/or services charged to the campus by an outside agency for a test or examination administered by the campus. Such fee shall not exceed the actual cost to the campus of such materials and/or services or \$25, whichever is less. In no case shall such a fee exceed \$25.



W. Ann Reynolds, Chancellor

Date: June 26, 1989