

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802-4275
(213) 590-5708

Date: August 5, 1986
To: Presidents
From: William E. Vandament
Provost and Vice Chancellor
Academic Affairs
Subject: Application Fee — Financial Hardship Waivers — Executive Order No. 494

I am transmitting to you a copy of Executive Order No. 494 which supersedes Executive Order No. 280 dated October 19, 1977. It should be noted that this Executive Order deletes references to the Financial Aid Office as the area responsible for authorizing admission application fee waivers. Revised procedures reflecting a more simplified approach to the determination of fee waiver eligibility will be transmitted separately in appropriate systemwide letters.

It is your responsibility as President to implement Executive Order No. 494 where applicable and to maintain the campus repository and index for all Executive Orders.

WAR:bh

Attachments

Distribution: Vice Presidents, Administration
Vice Presidents, Academic Affairs
Vice Presidents/Deans of Student Affairs
Deans of Graduate Studies
Deans/Directors of Admissions and Records
Directors of Financial Aid
Directors, Educational Opportunity Program
Coordinators, CORE Student Affirmative Action
Business Managers
Chancellor's Office Staff

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802-4275


Executive Order No.: 494
Title: Application Fee—Financial Hardship Waivers
Effective Date: August 5, 1986
Supersedes: Executive Order No. 280

This Executive Order is issued pursuant to Section 41800.1(d)(5) of Title 5 of the California Administrative Code.

The following policy shall apply to waivers of payment of the admission application fee for reason of undue financial hardship.

1. Application fee waivers shall be granted only upon the basis of undue financial hardship according to established criteria which shall be reviewed and updated as necessary by the Chancellor's Office.
2. A record of each waiver granted shall be maintained in the campus Admissions Office in lieu of the record of payment of the normal application fee.
3. An annual report shall be furnished to the Chancellor's Office, Division of Educational Support Services and Institutional Relations, by the campus Admissions Office.

Procedures for implementing this Executive Order shall be established and revised as necessary by the Chancellor's Office, Division of Educational Support Services and Institutional Relations.


W. Ann Reynolds, Chancellor

Date: August 5, 1986