

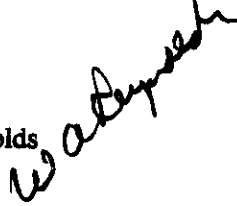
THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802-4275

(213) 590-5501

Date: March 7, 1986

To: Presidents

From: W. Ann Reynolds
Chancellor



Subject: Public Works Contracts — California State University Contract Law Delegation of Authority
Executive Order No. 479

I am transmitting to you a copy of Executive Order No. 479 which increases the authority of Presidents, or their designees, to enter into minor capital outlay contracts. The authority is being raised from \$25,000 to \$100,000. The Executive Order contains all delegations related to public works contracts and replaces Executive Order No. 456, dated April 16, 1985.

The procedures for use of this authority are contained in the California State University Administrative Manual and are being updated to reflect the higher level of delegation. The delegations contained in this Executive Order may be rescinded on an individual campus basis by the Vice Chancellor, Business Affairs.

In accordance with policy of The California State University, the campus President has the responsibility for implementing Executive Orders where applicable and for maintaining the campus repository and index for all Executive Orders.

WAR:rp

Attachment

Distribution: Vice Presidents for Administration/Business Affairs (with attachment)
Business Managers (with attachment)
Procurement & Support Services Officers (with attachment)
Directors of Plant Operations (with attachment)
Executive Deans (with attachment)
Chancellor's Office Staff (with attachment)
Trustees' Audit Staff (with attachment)

THE CALIFORNIA STATE UNIVERSITY
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802-4275

Executive Order No.: 479
Title: Public Works Contracts (California State University Contract Law)
Delegation of Authority
Effective Date: March 7, 1986
Supersedes: Executive Order No. 456

This Executive Order is issued pursuant to Sections 1, 2 and 4-d of Chapter III of the Standing Orders of the Board of Trustees of The California State University and by virtue of Section 10705 of the Public Contract Code.

Authority is hereby delegated to each President to execute and implement the following contracts on behalf of the Board of Trustees of The California State University under the provisions of the California State University Contract Law (Public Contract Code, Section 10700 et seq.) and subject to the conditions stated in this Executive Order:

- A. Agreements or other documents necessary to carry through any approved state or non-state funded minor capital outlay project for construction, alteration, remodel, or improvement of the campus if the project cost does not exceed \$100,000. Agreements for projects in excess of \$100,000 must be submitted to the Office of the Chancellor for approval and certification.
- B. Agreements or other documents necessary to carry through any approved state funded special repair projects or non-state funded "repair and replacement" projects for the cyclic repair of campus facilities and repair or replacement of Group I (built-in) equipment if the cost does not exceed \$25,000.
- C. Service contracts in connection with a construction project if the cost of the service does not exceed \$25,000.
- D. The performance of a public works project with day labor when the total amount of the day labor does not exceed \$20,000.

This authority may be further delegated by the President to campus designees subject to the conditions expressed herein.

Any work or project funded from an appropriation for "items to complete" on a major construction project is not included within the delegation of authority in this Executive Order. Such work or project may be delegated on an individual basis by the Assistant Vice Chancellor, Physical Planning and Development.

Executive Order No. 479

This authority may be exercised on behalf of the Board of Trustees of The California State University under the provisions of the California State University Contract Law (Public Contract Code, Section 10700 et seq.) and subject to all other applicable laws, policies, and procedures of the Board of Trustees, the Chancellor and designees, including those policies and procedures in the California State University Administrative Manual. These delegations may be selectively rescinded by the Vice Chancellor, Business Affairs, for noncompliance with law or policy.

All contracts which require approval by the Office of the Chancellor shall be submitted to Auxiliary and Business Services.

A handwritten signature in cursive script, reading "W Ann Reynolds", is written above a horizontal line.

W. Ann Reynolds, Chancellor

Date: March 7, 1986