

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802
(213) 590-5512

Code: SA 77-88

Date: October 19, 1977

To: Presidents

From: *Harry Harmon*
Harry Harmon
Executive Vice Chancellor

Subject: Application Fee - Financial Hardship Waivers - Executive
Order No. 280

I am transmitting to you a copy of Executive Order No. 280 which supersedes Executive Order No. 161 dated October 25, 1972. It should be noted that while there are no policy changes involved, this Executive Order deletes reference to procedural aspects of admission application fee waivers due to deletion of "Part C" (Application for Financial Aid) from the 1978-79 Applications and Information booklet. Revised procedures will be transmitted separately in appropriate systemwide letters.

It is your responsibility as President to implement Executive Order No. 280 where applicable and to maintain the campus repository and index for all Executive Orders.

Distribution: Vice Presidents, Administration
Vice Presidents, Academic Affairs
Deans of Students
Deans of Graduate Studies
Deans/Directors, Admissions and Records
Directors of Financial Aid
Directors of Educational Opportunity Programs
Business Managers
Chancellor's Staff
Administration Information Center

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
Office of the Chancellor
400 Golden Shore
Long Beach, California 90802


Executive Order No.: 280
Title: Application Fee – Financial Hardship Waivers
Effective Date: November 1, 1977
Supersedes: Executive Order No. 161

This Executive Order is issued pursuant to Section 41800.1 (d) (5) of Title 5 of the California Administrative Code.

The following policy shall apply to waivers of payment of the admission application fee for reason of undue financial hardship:

1. The campus official responsible for administration of the financial aid program shall be assigned the responsibility for authorizing application fee waivers.
2. Application fee waivers shall be granted only upon the basis of undue financial hardship according to established criteria which shall be reviewed and updated as necessary by the Chancellor's Office.
3. A record of each waiver granted shall be maintained in the campus Admissions Office in lieu of the record of payment of the normal application fee.
4. An annual report shall be furnished to the Chancellor's Office, Division of Student Affairs, by the campus Admissions Office.

Procedures for implementing this Executive Order shall be established and revised as necessary by the Chancellor's Office, Division of Student Affairs.


Glenn S. Dumke, Chancellor

Date: October 19, 1977