

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES  
Office of the Chancellor  
5670 Wilshire Boulevard  
Los Angeles, California 90036

Date: April 19, 1976

To: Dr. John M. Pfau, President  
California State College, San Bernardino

From: Harry Harmon  
Executive Vice Chancellor *Harry Harmon*

Subject: Executive Order No. 231 - Delegation of Authority -  
Establish, Increase, Decrease, or Abolish Recreation  
Facilities Fees Not Exceeding Ten Dollars (\$10)

I am transmitting to you a copy of Executive Order No. 231 which delegates authority to you regarding recreation facilities fees.

HH:fc

Attachment

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Distribution: Vice Presidents for Business Affairs or Administration  
Business Managers  
Chancellor's Staff

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES  
Office of the Chancellor  
5670 Wilshire Boulevard  
Los Angeles, California 90036

Executive Order No: 231

Title: Delegation of Authority – Establish, Increase, Decrease, or  
Abolish Recreation Facilities Fees Not Exceeding Ten Dollars (\$10)

Effective Date: April 19, 1976

This Executive Order is issued pursuant to Paragraph III, Section 6, subdivision (m) of the Standing Orders of the Board of Trustees of The California State University and Colleges.

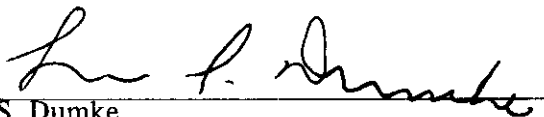
Effective April 19, 1976, authority is hereby delegated to the President of California State College, San Bernardino to establish, increase, decrease, or abolish recreation facilities fees in amounts not exceeding ten dollars (\$10) per single use for use of recreational facilities during non-instructional periods in accordance with the schedule of fees contained in the Policy on Recreational Use of Physical Education Facilities dated February 18, 1976 submitted to the Chancellor's Office, a copy of which is attached hereto as Exhibit A. The President is delegated the authority to amend said schedule at his or her discretion so long as the fees imposed do not exceed ten dollars per single use and a copy of such amendment is sent to the Vice Chancellor for Business Affairs.

The President, before charging such fees, must establish a schedule of hours defined as non-instructional periods for the purpose of charging fees. The schedule of hours must be publicized to the degree necessary to inform the interested public.

Income from the fees collected pursuant to this Executive Order may be expended only for the cost of operation and maintenance of the facilities for which a charge is made. Maintenance cost may include provision for improvement of the recreational facilities and liability insurance as necessary.

The College fiscal office shall have the ultimate responsibility for collecting, expending, and reporting all recreational facility fees. These fees will be deposited and expended through the State College Trust Fund. Income and expenditures will be reported in year-end closing financial statements for Trust Fund operations.

Dated: April 19, 1976

  
Glenn S. Dumke  
Chancellor

Date: April 19, 1976

Executive Order No. 231 – Delegation of Authority – Establish, Increase, Decrease, or Abolish  
Recreation Facilities Fees Not Exceeding Ten Dollars (\$10).

C O P YCALIFORNIA STATE COLLEGE  
SAN BERNADINO

February 18, 1976

POLICY ON RECREATIONAL USE OF  
PHYSICAL EDUCATION FACILITIES

The College's physical education facilities, including gyms, the pool, outdoor playing fields, handball, basketball, multipurpose and tennis courts, are some of the finest resources of this type in the San Bernardino area. While priority in their use must always be given to instruction and instruction-related activities, the College makes indoor and outdoor facilities available to College support groups (President's Club and Alumni Association) and the general public during designated "open recreation" periods in accordance with the policy herein established.

The campus instructional program in Physical Education emphasizes both the acquisition of recreational skills and the development of the habit of regular participation in physical activities. To this latter end a rich intramural program, encouragement of informal student use outside of scheduled class hours and encouragement of use of the facilities by all members of the campus community, College support groups, and the general public are each intended to foster the establishment of a climate of participation among the College and community population. It is therefore essential that the use of the College's facilities for recreational purposes be done in a way that does not interfere with the acquisition of skills in formal class groups, or the development of habits of participation in extracurricular settings.

The following regulations are hereby established:

1. Outdoor Facilities

- a) The "Outdoor facilities" include the tennis courts, handball courts, multipurpose courts, outdoor basketball courts, and playing fields.
- b) Outdoor facilities are reserved for the exclusive use of the instructional and instructionally related programs from 8:00 a.m. to 3:00 p.m., Monday through Friday, during periods in which classes are in session. In addition, the facilities may be reserved for classes scheduled at other times or for authorized group activities.
- c) When not reserved, the outdoor facilities are available for outdoor recreational use (hours to be posted). Recreational use is restricted to players presenting a valid campus ID card<sup>1</sup> or a valid recreation permit card (see paragraph 3 below).

- 1) Use is on a first come - first served basis. However, provision may be made to permit obtaining reservations up to 72 hours in advance.
- 2) When others are waiting, play is to be limited to one hour.

2. Indoor Facilities and Pool

- a) "Indoor facilities" include gym, little gym, and pool.
- b) Indoor facilities are reserved for the exclusive use of the instructional and instructionally related programs from 8:00 a.m. through 5:00 p.m., Monday through Friday, during periods in which classes are in session. In addition, the indoor facilities may be reserved for classes or for authorized group activities scheduled at other times.
- c) Indoor facilities are available for recreational use only during posted recreation hours (e.g., posted evening and weekend hours). Recreational use is restricted to individuals presenting a valid campus ID card<sup>1</sup> or a valid indoor recreation permit card (see paragraph 3 below).

3. Recreation Permit Cards and Fees

- a) Individuals possessing a valid campus ID card<sup>1</sup> may use the indoor and outdoor facilities during posted recreation hours without paying an additional fee.
- b) Members of the public over the age of two (see paragraph 5 below) may purchase a recreation permit card, as follows:

Outdoor Facilities Permit

* Per Month	\$ 5.00
Daily	\$1.00

Indoor Facilities Permit

* Per Month, October - June	\$ 7.00
Daily	\$ 2.00
* Per Month, July - September	\$10.00
Daily	\$ 2.50

NOTE: There are two distinct facilities permit cards - Indoor and Outdoor. Each type of permit card is restricted in its use to the specific facilities defined in paragraphs 1 and 2 above.

\* Expires on the last calendar day of each month, regardless of date issued. For the convenience of members of the public, the monthly permit fee can be prepaid on a three month basis (i.e., January - March, April - June, etc.).

- c) Recreation facilities permit fees shall be deposited in a State College Trust Account under the supervision of the College Business Manager. These funds may be expended only for the costs of operating the recreation program.

4. Parking

- a) All vehicles regularly parking on the campus are required to display a valid CSCSB parking decal, permit, or parking gate card key.
- b) For the convenience of members of the general community purchasing recreation use cards, a coin operated (25 cents per day) Park-Ur-Self meter serves the parking area adjacent to the physical education facilities.

5. Children

Children under the age of 12 must be accompanied by a responsible adult (i.e., parent, guardian).

6. Guests

All guests must purchase a daily permit card.

<sup>1</sup> Student, faculty, or staff Campus ID card, or their dependents' Campus ID cards; Alumni Association ID card; Campus guests (e.g., Advisory Board, President's Club, Foundation Board).