

THE CALIFORNIA STATE UNIVERSITY AND COLLEGES
Office of the Chancellor
5670 Wilshire Boulevard
Los Angeles, California 90036

Date: June 7, 1974

To: Presidents

From: H. E. Brakebill 
Executive Vice Chancellor

Subject: Statewide Credit by Examination Policy
Executive Order No. 203

Enclosed are five (5) copies of Executive Order No. 203 which establishes policies and procedures related to Systemwide Credit by Examination activities. This Executive Order is based upon the recommendations made to the Chancellor by the Committee on Systemwide Examinations. As indicated in AA 74-2, other recommendations concerning local campus credit-by-examination activity are still under study.

Any questions concerning this Executive Order should be directed to the State University Dean, New Program Development and Evaluation.

Distribution:

Academic Vice Presidents
Deans/Directors of Admissions
Registrars
Chancellor's Staff

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Executive Order No. 203
Systemwide Credit by Examination Policy

This Executive Order is issued pursuant to Sections 22600 and 23605 of the Education Code and Chapter III, Sections 1 and 2 of the Standing Orders of the Board of Trustees of The California State University and Colleges and is effective for students who matriculate at any California State University or College in any term commencing on or after July 1, 1974.

1. The following College Level Examination Program (CLEP) examinations shall be acceptable at any campus of The California State University and Colleges for the amount of credit indicated, subject to achievement of scores indicated and to the conditions set forth in part 3 of this Executive Order.

<u>EXAMINATION</u>	<u>PASSING SCORE</u>	<u>CREDIT*</u>
Mathematics General Exam (1973 edition) (Note: Passing score must be earned on both parts of examination)	50	3 semester units
College Algebra-Trigonometry	49	3 semester units
Introductory Calculus (including essay)	48	3 semester units
Statistics (including essay)	49	3 semester units

2. Students passing the English Equivalency Examination during the 1972-73 college year and any subsequent college years in which it is administered, shall be awarded six semester units of credit* subject to the conditions set forth in part 3 of this Executive Order.
3. The award of credit-by-examination for the foregoing tests, those which may be found acceptable in the future, and other externally developed tests, shall be subject to the following conditions and limitations:
 - a. Credit shall not be awarded for successful passage of any

* Quarter system campus may award an equivalent in terms of the standard course value at that campus. Thus a 6 semester unit exam might result in the award of credit in the amount of 8, 9, or 10 quarter units. For admission purposes the standard unit values shall be utilized to assure uniformity in eligibility determination.

examination if the student has taken that examination previously within the past calendar year.

- b. Credit shall not be awarded when equivalent degree credit has been granted for regular course work, credit-by-exam or other instructional processes, such as correspondence study or military training.
 - c. Credit shall not be awarded when credit has been granted for previous course work or for an examination more advanced than the level represented by the examination in question.
 - d. Care shall be taken not to award duplicate credit due to overlapping tests, college level courses, or both. Where there is partial overlap, the amount of examination credit shall be prorated.
 - e. The total amount of credit earned on the basis of externally developed tests which may be applied to a baccalaureate degree shall not exceed 30 semester units except that Advanced Placement Examination credit is excluded from the limit.
4. The determination of specific course equivalencies and program applicability for credit earned by externally developed examination is the responsibility of the campus where the student enrolls. Recommendations of the Systemwide Committee for those examinations which are being adopted for systemwide use are attached as Attachment A. These may be helpful in the development of campus policy. Additional recommendations may be issued from time to time.
5. There shall be a standing Advisory Committee on Credit-by-Examination. Appointments to the Committee shall be made by the Chancellor. Membership shall include: an academic vice president, a director of admissions, four teaching faculty recommended by the Chairman of the Statewide Academic Senate, the Director of the Consortium (or his designee), the State University Dean of New Program Development and Evaluation (or his designee), and the State University Dean of Academic Programs and Resource Planning (or his designee). The duties of the Advisory Committee shall include the following:
- a. Conduct an annual review of systemwide credit-by-examination policies and recommend revision to the Chancellor
 - b. Identify external examinations which should be reviewed and evaluated for possible systemwide adoption and recommend subject matter (faculty) and testing experts for appointment to review subcommittees to be established by the Chancellor in consultation with the Chairman of the Statewide Academic Senate.
 - c. Develop procedures for the conduct of such reviews and oversee the activities of review subcommittees.

- d. Recommend standards for granting credit on a systemwide basis for any external or system developed examination proposed for use in The California State University and Colleges.
 - e. Advise in connection with the conduct of pilot and experimental programs involving new credit-by-examination activities.
6. The Division of New Program Development and Evaluation shall be responsible for the coordination of systemwide credit-by-examination activities including the provision of staff support to the Advisory Committee.
 7. From time to time experimental test administrations may be undertaken on a systemwide basis. Whether such tests are system developed or externally developed, decisions concerning the award of credit shall not be made until there has been consultation with the Advisory Committee and the Academic Senate, The California State University and Colleges, and until the proposal has been reviewed by the Chancellor's Council of Presidents. To assure the college level content equivalency of externally designed or administered tests, all such tests shall be reviewed and recommended by systemwide faculty subcommittees, as provided for in part 5 above, prior to their adoption on a systemwide basis.

Dated: June 7, 1974



Glenn S. Dumke, Chancellor

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ATTACHMENT A

RECOMMENDATIONS FOR COURSE EQUIVALENCIES AND APPLICABILITY
FOR CLEP MATHEMATICS EXAMINATIONS ADOPTED FOR SYSTEMWIDE USE.

CLEP GENERAL EXAMINATION IN MATHEMATICS (1973 edition) (3):
General Education Credit in the basic subjects area.

CLEP COLLEGE ALGEBRA-TRIGONOMETRY (3): A traditional pre-
calculus course.

CLEP INTRODUCTORY CALCULUS, INCLUDING ESSAY(3): The first
term of a course normally offered for students majoring in
fields other than Mathematics or Natural Science.

CLEP STATISTICS, INCLUDING ESSAY(3): An elementary pre-
calculus probability and statistics course.